

Agenda for a meeting of the Executive to be held on Tuesday, 5 April 2022 at 10.30 am in City Hall, Bradford

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Jabar
Duffy

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
 - The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
 - If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
 - Given the restrictions on room capacity, any Councillors and members of the public who wish to make a contribution at the meeting are asked to email jill.bell@bradford.gov.uk or yusuf.patel@bradford.gov.uk by 10.30 on Friday 1 April 2022 and request to do so. You will then be advised on how you can participate in the meeting.
 - If you wish to observe the proceedings a webcast of the meeting will be available to view live on the Council's website at <https://bradford.public-i.tv/core/portal/home> and later as a recording.
 - On the day of the meeting you are encouraged to wear a suitable face covering (unless you are medically exempt) and adhere to social distancing. Staff will be at hand to advise accordingly.
-

From:

Parveen Akhtar

City Solicitor

Agenda Contact: Jill Bell / Yusuf Patel

Phone: 01274 434580/4579

E-Mail: jill.bell@bradford.gov.uk / yusuf.patel@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

2. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

3. **RECOMMENDATIONS TO THE EXECUTIVE**

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE
--

<i>(Councillor Hinchcliffe)</i>

4. **QTR 4 FINANCE POSITION STATEMENT FOR 2021-22**

1 - 40

The report of the Director of Finance (**Document “BK”**) provides Members with an update on the forecast year-end financial position of the Council for 2021-22.

It examines the latest spend against revenue and capital budgets and the forecast year-end financial position based on information at the end of February 2022. It states the Council's current balances and reserves and school balances.

Recommended -

That the Executive

- (1) Note the contents of this report and the actions taken to manage the issues highlighted.**
- (2) Approve the following capital expenditure schemes as outlined in section 14.9.**
 - £0.33m additional budget to complete the relocation of the Central Processing Unit to Mitre Court. This overspend will be funded by an additional corporate capital receipts and underspends on corporate property schemes.**

Note the following has been approved under Section 1.7 of the Financial Regulations:

- £3.3m for additional investment in BACES. The budget is currently included in Reserve Schemes.**

(Andrew Cross – 07870 386523)

C. PORTFOLIO ITEMS

EDUCATION, EMPLOYMENT AND SKILLS PORTFOLIO & DEPUTY LEADER

(Councillor I Khan)

5. ENSURING THE SUFFICIENCY OF SPECIALIST PLACES FOR SEND - BINGLEY GRAMMAR SCHOOL 41 - 82

The Strategic Director of Children's Services will present a report (**Document "BL"**) on a proposal to establish a 24 place Resourced Provision at Bingley Grammar School as part of the construction works to enlarge the school premises, increasing the overall mainstream net capacity by 150 places and enabling the removal of fourteen temporary units.

Recommended -

- (1) To approve the proposal to establish at Bingley Grammar School a new Specialist Resourced Provision for up to 24 children and young people with Communication and Interaction needs including Autistic Spectrum Disorders; and**
- (2) To approve the related proposal to enlarge the premises of Bingley Grammar School by increasing the capacity by 150 places.**

(Emma Hamer 01274 439535)

6. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY 83 - 92

To receive the minutes of the meeting of the West Yorkshire Combined Authority held on 3 February 2022 attached.



Report of the Director of Finance to the meeting of the Executive to be held on 5th April 2022.

BK

Subject:

Qtr 4 Finance Position Statement for 2021-22

Summary statement:

This report provides Members with an update on the forecast year-end financial position of the Council for 2021-22.

It examines the latest spend against revenue and capital budgets and the forecast year-end financial position based on information at the end of February 2022. It states the Council's current balances and reserves and school balances.

Equality & Diversity:

COVID has had a disproportionate impact on the District, amplifying existing inequalities and threatening to generate new ones. The Council's response to the pandemic has sought to mitigate the disproportionate impact on our most disadvantaged and vulnerable groups of people where ever possible and resources continue to be deployed in support of that objective.

Chris Chapman
Director of Finance

Report Contact: Andrew Cross
Head of Finance
07870 386523
andrew.cross@bradford.gov.uk

Portfolio:

Leader of the Council and Corporate

**Overview & Scrutiny Area:
Corporate**

FINANCIAL POSITION STATEMENT

FOR 2021-22

1.0 INTRODUCTION

This report is the fourth monitoring report presented to Members on the Council's 2021-22 financial position. It provides the forecast revenue and capital financial position of the Council at the 31st March 2022. The report covers:

- The forecast outturn of the Council's revenue budget including the main changes since Qtr 3.
- The forecast financial impact of Covid-19.
- An update on Council Tax and Business Rates collection.
- A statement on the Council's reserves including movements since the last Qtr.
- An update on the Capital Investment Plan.

2.0. MAIN FINANCIAL MESSAGES

Net Revenue Budget

	Gross Budget £ms	Net Budget £ms	Forecast Non Covid Variance at end of Mar 2022	Covid Variance	Total Variance including Covid Costs
Health and Wellbeing	239.9	113.0	1.1	10.8	11.9
Children's Services	517.0	117.7	15.6	15.8	31.4
Department of Place	151.1	90.2	-0.6	19.8	19.2
Corporate Resources	207.3	50.2	-0.5	9.8	9.2
Chief Executive	4.9	4.5	-0.4	0.3	-0.1
Non Service Budgets	7.0	6.1	-0.3	0.0	-0.3
General Fund	30.8	3.8	-11.6	-56.4	-68.1
Total Council	1,158.0	385.4	3.2	0.0	3.2

- 2.1 Based on a projection at February the 28th 2022, the Council is forecast to overspend the £385.4m net revenue budget by £3.2m by March 31st 2022. This is after taking account of the c£27m of Covid related funding that's been carried forward from 2020-21, and c£58m of additional Covid related funding that is expected to be received in 2021-22.
- 2.2 The forecast overspend contains significant variances in a number of service areas, most notably agency staffing costs and increased Child Looked After Placements in Children's Services, both of which have increased significantly in recent years. The forecast overspend is after the £7.1m increase in budget that was approved at Budget Council in February 2021, and the allocation of significant amounts of Covid related funding.
- 2.3 Covid has also had a significant effect on Adult Social Care in the Health & Wellbeing department, and is delaying the implementation of planned Learning Disability demand management savings leading to the forecast

overspend. The delay in the implementation of planned savings is being partly offset by one-off Covid related monies in 2021-22, however the underachieved savings will create a compounded issue in 2022-23 unless mitigated.

- 2.4 To help ensure the overspends don't recur in 2022-23, £10.5m of additional recurring budget has been provided to Adults and Children's Social Care, and a further £10m of one off Social Care reserve has also been created for 2022-23. However, the financial pressures on Children's Social Care are currently growing at an unsustainable pace, and they will need to be mitigated further in order to remain affordable into the medium term.
- 2.5 The Department of Place also has a number of forecast pressures, with the main ones being in Waste Services due in part to higher waste tonnages and recycling income losses which are being supported by Covid funding in 2021-22. Additionally, there are undelivered savings in Sport and Culture, that are being partly mitigated by a rates rebate this year. Other overspends in the department are however being mitigated by underspends in other Department of Place service areas.
- 2.6 The Council wide forecast overspend has remained the same as Qtr 3, however, there has been a £2.5m increased in the forecast overspend in Children's Services, offset by an equivalent improvement in other areas. The main changes are outlined in section 3 below.
- 2.7 The forecast Council overspend is a best estimate of the 2021-22 year-end position based on current trajectories, and although it is late in the financial year there remains a number of uncertainties that could impact on the final year end position.
- 2.8 Sections 4 to 8 detail the department variances to budget, and the mitigations that departments will put in place to help ensure that the Council reaches the year end in a balanced position.
- 2.9 As a result of prudent financial management, the Council entered into the Covid pandemic in relatively good financial health, particularly in relation to the reserves available to draw on, and this provided the flexibility to take decisions in advance of announcements about additional Government spending. This has served the Council well, and enabled it to move at pace to address the immediate challenges presented by the virus.
- 2.10 The pandemic's financial impact has however, been vast. By the end of the 2020-21 financial year, the additional Covid related gross costs and losses associated with Council service provision totalled c£92m (excluding Collection Fund losses), and will be c£181m by the end of this financial year. Additionally, the Council also administered a further c£190m of Business Grants, and hardship grants in 2020-21, with £ms more to be administered in 2021-22.
- 2.11 The costs and income losses to the Council have so far been covered by very welcome additional funding from the Government and some limited use of reserves, however, it should be noted that there remains significant uncertainty about how long Covid will continue to impact for, and hence

how long the additional funding lasts.

- 2.12 At some point soon, currently announced Covid emergency funding from Government will run out, but our expectation is that there will be an ongoing financial impact of Covid into the medium term.
- 2.13 Higher numbers of Children Looked After placements; undelivered Learning Disability demand management savings, higher waste tonnages from people staying at home more; lower post pandemic income from sports and culture venues and parking are amongst the financial pressures that could continue into next year and beyond when existing Covid monies have run out.
- 2.14 The Government has announced some additional funding for Local Authorities in 2022-23 as outlined in the Budget Update 2022-23 report (February 1st 2022 Executive), however no additional Covid related funding is currently expected for 2022-23. Section 9 of the report provides an update on the Financial Impact of Covid 19.

Change in revenue budget forecast since Qtr 3

- 3.1 The overall £3.2m forecast overspend is largely the same as reported at Qtr 3, however, there have been some material changes across Council departments as outlined below.

Department	Variance at last report	Variance £000s	Change in Variance from last Exec Report £000s
Childrens Services	13,110	15,576	2,466
Corporate Resources	-641	-547	94
Non Service	-303	-303	0
Chief Executive	-145	-380	-235
General Fund	-10,979	-11,644	-665
Dept of Place	154	-618	-772
Health & Wellbeing	2,004	1,135	-869
Total	3,200	3,218	19

- 3.2 The main changes include;

A £2.5m increase in the Children's Services forecast overspend to £15.6m due mainly to;

- Safeguarding, Review, Commissioning and Provider services forecast has increased by £1.4m. A £1.3m increase in the placement cost across the service. This is due to an increase in placements and also the use of more expensive external residential external placements. There is also £0.1m increase on staffing on the Child Protection Service.
- Social Care services forecast has increased by £1.2m. This includes £1.1m on support costs including Section 17.6 assistance cost, care leaver cost, transport, direct payments/home support cost and interpreting cost.

- The Skills for Work/14-19 service forecast has reduced by £0.1m and the service is now forecasting a full year balanced budget position

A £0.9m reduction in Health and Well Being overspend to £1.1m due mainly to increased Discharge to Assess income.

A £0.8m reduction in the forecast in the Department of Place to a £0.6m underspend due mainly to,

- A £0.2m reduction in the forecast for Neighbourhood Services due to reduced staffing costs across Customer Services, Uniformed Services and Neighbourhood Services.
- A £0.5m reduction in Waste services includes a reduction in disposal costs, increase in income, lower prudential borrowing costs, a reduction in container purchases in Trade Waste and reduced vehicle hire costs.
- A £0.1m reduction in Economic Development due to lower than estimated need for rent guarantees in Housing Strategy.

The £0.7m reduction in the forecast underspend in the General Fund to £11.6m results from marginally higher net Covid related costs, offset by a £1m forecast reduction in Insurance provisions at year end.

Departmental Commentaries

Children's Services

- 4.1 Children's Services are forecast to overspend the £117.7m net expenditure budget by £15.6m. This is after the £15.8m of additional Covid related costs and losses that are forecast to be covered by Government funding. The forecast overspend is mainly derived from Children's Social Care related services (Children's Social Care (£3.1m) and Safeguarding & Reviewing, and Commissioning & Provision (£13.2m)).

Children's Social Care

- 4.2 The £3.1m forecast overspend is mainly due to the following;
- 4.3 A £2.2m overspend on the Social Work budget is mainly due to higher workloads, and the continued use of agency staff due to a shortage of staff.
- 4.4 The amounts incurred on Agency staff have increased significantly over recent years (£4.3m in 2018-19, £11.7m in 2019-20, and £17.4m in 2020-21) and are currently running at approximately £1.7m per month. There are currently 159 agency social workers. The movement in agency social workers is shown below: -

Month	April 2020	Sept 2020	Jan 2021	April 2021	June 2021	Sept 2021	Dec 2021	Feb 2022
Number of Agency Social Workers	129	136	155	170	169	161	159	159

- 4.5 The Children with Disability Service is forecast to overspend on the direct payment/home support budget by £1.3m.
- 4.6 There is also a £1.0m pressure on the service legal cost budget due to court/legal counsel costs. The Post 16 team has a pressure of £0.8m on support cost for care leavers.
- 4.7 The Section 17 preventative assistance budget is forecasting an overspend of £0.8m and the transport cost for children in care is forecast to overspend by £0.6m,
- 4.8 The overall service overspend is offset by a £0.6m underspend on Prevention and Early Help services, and £1.0m from the contribution of Family First resources. One off service reserves of £1.9m have also been used to help reduce the overspend.
- 4.9 Overspends are also occurring in other areas due to continued growth in the average number of Children receiving support, with large increases in typically costlier external Residential placements and external Foster Agency placements.
- 4.10 Residential placements cost on average close to £200k per year each, and numbers have never been higher as outlined in the table below. Indicatively, had residential placements continued at the same level as 2020-21, the forecast for 2021-22 would be c£4.0m lower.

Type of Placement	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22 Feb 22	Avg Cost per week
Placed with Parents	119	117	129	150	162	161	
Placed for Adoption	24	25	26	24	35	45	
Friends and Families	232	235	301	357	372	395	£250
Foster Parents	365	371	354	368	393	384	£519
Fostering Agencies	38	57	88	131	164	184	£839
Residential Care (Internal)	58	51	45	51	45	39	£3,100
Residential Care (External)	47	42	42	60	70	97	£3,600
Other	48	62	68	90	107	122	£1,600
Sub Total (Number of Children Looked After)	931	960	1,053	1,231	1,349	1,427	
Residence Orders	59	46	40	37	33	30	£154
Adoption Orders	260	247	239	237	226	214	£270
Special Guardianship Orders	304	320	338	364	435	473	£155
Sub Total (Chd in Permanent Arrangements)	623	613	617	638	694	717	

Total Children Receiving Support	1,554	1,573	1,670	1,869	2,043	2,144	
---	--------------	--------------	--------------	--------------	--------------	--------------	--

Safeguarding and Review, Commissioning and Provision

- 4.11 As a result of the growth outlined above, the service is forecast to overspend the £56.7m budget by £13.2m.
- 4.12 The external purchased placement (Residential, Fostering and Post 16) budget is forecast to overspend by £10.1m. The number of external placements increased by 19% in 2020-21 and the current forecast assumes a further increase of 14% in 2021-22.
- 4.13 £4.9m of Placement costs are currently forecast to be covered by Covid related monies. This is a significant concern as it is very likely that the Placements will continue after the Covid monies have run out leaving a structural problem.
- 4.14 There is also a £0.4m variance on the Fostering Service due to the cost of placements.
- 4.15 Internal residential/respite homes are currently forecasting an overspend of £2.4m due to the use of agency staff, premises related costs and care cost. The forecast overspend has increased recently due to a very high cost of a care package.
- 4.16 Child Protection Services has a £0.3m variance due to the use of agency staff across the service.

Education and Learning

- 4.17 The Education and Learning Service is reporting a £0.7m underspend across the service on non-staffing budgets.

Skills for Work and 14-19 Service

- 4.18 The Skills for Work/14-19 Service is currently reporting a balanced position on a £1.4m budget.

Mitigating Actions to reduce the overspend

- 4.19 There has been a considerable level of investment into Children Services over past few years. The 2020-21 budget included £13.625m of additional investment to address budget pressure and demographic growth. A further £2m was made available to make permanent support to the social work structure previously funded from the “one off” Children Investment Fund in 2019-20. The Council also allocated £2m per annum for two-years to support Prevention and Early Help work starting in 2020-21. Children’s Social Care also overspent by £6.4m in 2020-21, with mitigating funding having to come from other parts of the Council. There has also been a further £7.125m of recurring budgeted investment in 2021-22; a further £7.5m for 2022-23, and the creation of a £10m one off Social Care reserve.

4.20 The service will pursue the following actions to reduce the forecast overspend in 2021-22;

- Review of high cost placements.
- Seek contributions from partners towards placement costs.
- Recruitment of permanent social workers to reduce reliance on the use of agency staff. Currently, the use of agency is over 40% of the staffing budget. The service value for money and efficiency plan intends to reduce this by 10% each year to December 2023, to get the overall level down to 10% by then.
- Review agency fee costs in order to get value for money from agency suppliers/contractors.
- Grow in-house children residential provision, to reduce costly external placements.

Health and Wellbeing

5.1 The Department of Health and Well-Being is forecast to overspend the £113m net expenditure budget by £1.1m, a favourable movement of £0.9m from Qtr3, primarily as a result of a forecast increase in the Discharge to Assess claim from the NHS. The £1.1m overspend is after £10.8m of additional Covid related costs and losses that are forecast to be covered by Government and other income.

5.2 In 2021-22 the department has Demand Management savings of £8.4m to achieve, of which £2.1m is apportioned to Older People and Physical Disabilities and £6.3m to Learning Disabilities (LD).

Learning Disabilities

5.3 As reported previously, it is forecast that the £6.3m LD Demand Management saving will be unachieved in 2021-22. The service also has a recurrent pressure of £3.2m from the 2020-21 LD Demand Management saving and has £0.8m in year cost pressure on community care services. The underachievement is primarily due to Covid as a result of not being able to carry out face to face reviews, and the increased costs of supporting people at home as a result of day care closures.

5.4 Due to the impact of the pandemic on the ability of the service to deliver the savings, £6.2m of Covid funding has been included in the Q4 forecast. This has reduced the forecast overspend on LD long term support to £4.1m. However, the underlying pressure on the LD budget is £10.3m; due to the budget being supported by the non-recurrent Covid grant. This is a significant concern when Covid support runs out.

5.5 Included in the demand management savings were plans to re-model the current block day care contract; this work is on-going but it is likely that savings won't be realised until 2022/23.

5.6 During the year face to face reviewing has re-commenced; the Review Service has now been established within Learning Disabilities, with priorities aligning to the departments commissioning plan. Reviewing

capacity and commissioning resource has also been identified to assist in the transformation of day services.

- 5.7 The table below shows the number of people in Residential and Nursing care is reducing in line with the departmental strategy of supporting people in community settings. Although the number of people in Residential care has reduced this year, they would need to reduce further to meet the high level of budgeted saving. Where client numbers have reduced in residential block contracts, this currently does not result in a cash releasing saving. However, work has now commenced on transforming the remaining blocks contracts, which should have a positive impact on 2022-23 budgets.

Client Numbers	28.2.20	28.2.21	28.2.22	31.3.22 Budgeted
LD Residential Care - Purchased	156	135	130	101
LD Nursing Care - Purchased	19	21	17	19
Total Residential & Nursing	175	156	147	120

- 5.8 In addition to the £10.3m underlying pressure in LD, there are further approved demand management savings of £5.5m for 2022/23. As the savings are behind schedule, £3m of additional budget has been approved as part of the 2022-23 budget process to help alleviate some of the identified pressures.

Operational Services

- 5.9 The £2.1m demand management saving apportioned to Older People and Physical Disabilities Residential and Nursing fees is forecast to be achieved. However, there is a significant pressure (£3.2m) on long term Home Care due to the full year effect of the increase in hours from 2020-21; together with the increased activity seen this financial year. There has also been a significant increase in external enablement hours due to increased demand from hospitals, which is mitigated by discharge to assess funding.
- 5.10 The service is optimistic that long term home care hours can be reduced as a result of positive outcomes from Enablement discharges, increases in reviewing team capacity, strength based approaches becoming embedded in teams, more annual reviews being carried out and the Fletcher Court Extra Care site becoming fully occupied. The service is working with Finance and Performance colleagues to ensure that all costs associated with Discharge to Assess Funding are claimed this financial year. The Home Care Capacity Working Group will also review analysis of the increased hours and look at options for mitigating increased home care demand, particularly in relation to the increase in short term external enablement hours.

	28.2.20	28.2.21	28.2.22	31.3.22 Budgeted
OP & PD Monthly Long Term Home Care Hours	96,764	107,540	113,074	102,603
OP & PD Monthly Short Term Enablement Hours*				

* activity previously collected as part of long term care hours

- 5.11 The Residential and Nursing budget was reduced in 2021/22 by £2.1m as part of the demand management savings. The table below demonstrates that there has continued to be a reduction in Older People and Physical Disabilities Residential and Nursing placements, albeit at a reduced level, compared to previous years. There was a significant reduction in people in a residential or nursing setting in the first quarter of 2021/22 (861 clients in April 2021), however placements have gradually increased throughout the financial year. Although the budget is forecast to balance, as a result of reduced activity earlier in the year and the ability to draw down on discharge to assess income, placements will need to reduce further to avoid pressure on this budget in 2022/23.

	28.2.20	28.2.21	28.2.22	31.3.21 Budgeted
Total Residential & Nursing Clients	972	920	895	859

- 5.12 There are the following mitigating underspends across the department; £0.6m in Mental Health, £5.4m increased Discharge to Assess income, £0.8m vacancy control, £0.3m forecast underspend on Safeguarding due to vacancies and reduced assessment costs, £0.3m underspend in Environmental Health, £0.5m unallocated budget and £0.6m increase in the Better Care Fund allocation.

Mitigating Actions to reduce overspend

- 5.13 The service will continue to pursue the following actions to reduce the forecast overspend in 2021-22 and related pressures in 2022-23;
- Accelerating reviews across the department; LD priority reviews have been identified.
 - Seek additional health related income; to continue to ensure that the Discharge to Assess claim includes all eligible costs.
 - Continue with, and seek to accelerate the transformation programme.
 - Reviewing the charging policy.
 - £3m of additional recurring budget has also been provided for 2022-23 onwards.

Department of Place

- 6.1 The Department of Place is forecast to underspend the £90.2m net expenditure budget by £0.6m. This is after £19.7m of additional Covid related costs and losses that are forecast to be covered by Government and other income. The overall impact will however be dependent on the speed of recovery across the district.

Waste, Fleet & Transport Services

- 6.2 The service is forecast to over spend the £30.8m net budget by £0.3m. This is after £2.0m of Covid related costs and losses that are forecast to be covered by Government and other income.
- 6.3 The £0.4m service pressure is largely comprised of an over spend in Fleet Services (or, more specifically, an under recovery of costs), off-set by an under spend in Waste Services of £0.2m.

Waste Services

- 6.4 Waste services are reporting a favourable movement of £0.4m from Quarter 3 which is mainly due to a reduction in disposal costs, increase in direct deliveries income and a reduction in prudential borrowing due to anticipated delays on delivery of two refuse collection vehicles.
- 6.5 Pressures in Waste Services continue to centre around higher than budgeted disposal costs and a reduction in recycling income. The service is currently forecasting a £0.2m underspend. Waste tonnages increased during 2020-21 and although the rate of increase has reduced in recent months, they are still higher than pre-COVID levels. The service has been supported by Covid funds to the value of £1.5m which covers additional waste disposal costs and additional employee costs.
- 6.6 The table below demonstrates that higher tonnes of waste have been collected by Waste Services in the first 9 months of the year, and tonnages remain higher than pre pandemic levels.

Tonnes 000s – Cumulative Year to date	2019/20	2020/21	2021/22
Kerbside Waste collected	75,968	85,107	83,553
Kerbside Recycling collected	25,731	31,450	28,735
Household Waste sites	39,425	33,297	38,278
Trade Waste collected	13,536	10,045	11,161
Garden Waste collected	6,560	8,207	6,860
Total Waste Collected	161,220	168,106	168,587

- 6.8 Overall, these higher collection tonnages result in higher disposal tonnages, and an increase in the cost of disposal.

Tonnes 000s – Cumulative year to date	2019/20	2020/21	2021/22
Waste Disposal Tonnes ¹	173	181	182

¹ Waste Disposal Tonnes are higher than Waste Collected Tonnes as the Council also disposes of street cleansing waste amongst others.

6.9 In order to address the above pressures, the following mitigating action is being taken:

- Merged shifts and working patterns at the materials recycling facility have been implemented.
- Reduction in casual overtime.
- Review of Fleet maintenance charges.
- Review of kerbside and trade waste collections routes.
- Treatment of recycling waste is under review and is dependent on third party contractor involvement. This could possibly result in more of the Council's recycling being diverted from the MRF to other operators; therefore, plans to redevelop the MRF are also subject to review.

Fleet & Transport

6.10 The £0.4m forecast over spend in Fleet & Transport is mainly on employee costs and reduced recharges to other departments. An exercise to address this has commenced.

Neighbourhoods and Customer Services

6.11 The Service is forecast to underspend the £17.4m net expenditure budget by £1.5m. This is after £9.7m of Covid related costs and losses that are forecast to be covered by Government and other income. The service under spend relates to £0.6m in Uniformed Services, £0.6m in Neighbourhood Services and £0.3m in Customer services.

Economy & Development Services

6.12 The service is forecast to underspend the £5.2m net expenditure budget by £0.4m. This is after £2.8m of Covid related costs and losses that are forecast to be covered by Government and other income. The non Covid-19 issues are detailed below: -

6.13 Economic Development is forecasting a £0.6m under spend as recruitment and projects are being reviewed in line with Covid-19 recovery plans.

6.14 Housing Development is forecast to overspend by £0.6m due to not achieving income targets via a capital recharge (£0.3m), empty Council properties, Council Tax, maintenance costs and loss of rental income (£0.3m). A number of Right to Buy housing purchases are going through the process with legal. Disposal of these assets will result in paying grant monies to Homes England. The forecast includes drawdown of reserves £0.1m.

6.15 Markets are forecast to overspend by £0.2m, this mainly relates to an expected rent reduction in issuing new leases for the external shops around the Oastler Centre in line with the Top of Town scheme.

Planning Transport & Highways

- 6.16 The Service is forecast to overspend the £28.1m net expenditure budget by £0.1m. This is after £0.5m of Covid costs and losses that are forecast to be covered by Government and other income.
- 6.17 Wholesale energy costs are increasing significantly which will feed into street lighting utilities costs next year.

Sports & Culture

- 6.18 The Service is forecast to overspend the £8.6m net expenditure budget by £0.8m. This is after £4.3m of Covid costs and losses in Sports Facilities, Theatres, Libraries, Museums, Tourism and Parks as outlined in the Covid-19 Tracker.
- 6.19 The main pressures within the service are coming from underachieved savings in Libraries £0.5m, and pressures in Bereavement £0.2m and Sports Facilities £0.1m.
- 6.20 The Council's 4 main museums (Cartwright Hall, Bolling Hall, Cliffe Castle & The Industrial Museum) have recently had Business Rates assessments, and the outcome was a reduction in their rateable values. The total reduction was £652k including backdates. This has been included in the forecast to mitigate the in-year overspend.
- 6.21 Sports facilities continue to project a return to expected (pre Covid) levels of activity and income from April 2022. A near break-even position for the current financial year is also being reported with the pressure created by the requirement for casual staff being offset by Covid related income.
- 6.22 Theatres' position has improved and is expected to continue improving. Sales are now approximately 70–80% of pre-covid levels.

Clean Air Plan

- 6.23 The service is reporting a breakeven position as all implementation costs will be covered by funding from government grant.
- 6.24 The lead in period for the Clean Air Zone (CAZ) has been extended. Instead of being introduced in January, the CAZ will be launched in Spring 2022.
- 6.25 This will allow businesses more time to use the Clean Air Funding available and upgrade their vehicles. This includes a new £1.7m fund to increase the electric vehicle grants available for taxis.
- 6.26 It will also provide more time for Council systems to integrate with the Government's national IT infrastructure which manages all Clean Air Zones across the country.

Corporate Resources

- 7.1 Corporate Resources are forecast to underspend the £50.2m net budget by £0.6m. This is after £9.8m of Covid related costs and losses that are forecast to be covered by Government and other income. The major additional costs relate to the procurement of PPE for all Council services, additional IT costs to enable home working, and income losses including on Investments & capital schemes.
- 7.2 Excluding Covid-19 impacts, the Department's forecast underspend of £0.6m is made up of forecast underspends in Revenues & Benefits (£0.5m), Catering & Office Services, (£0.2m) and Energy Unit (£0.2m). The forecast includes the net impacts of pre-existing and ongoing pressures, after allowing for the impact of Covid on traded areas such as ISG (£0.1m), PACT HR (£0.1m), and £0.3m in ICT.

General Fund

- 8.1 The General Fund which provides budgets for the West Yorkshire Combined Authority, Capital Financing, and contingencies amongst others is forecast to underspend by £11.6m. This is due mainly to Corporate Contingencies and Capital Financing underspends linked to lower interest costs, and lower than budgeted Capital expenditure (see section 12 for additional information). Additionally, a £1m reduction in the Insurance provision is forecast at year end.

Covid-19 Financial Impact Tracker.

- 9.1 The table below details the costs of Covid in 2020-21, and also provides an estimate of the impact in 2021-22.

Department	Expenditure/Income	2019/20	2020/21	2021/22 Forecast	Total
Health & Wellbeing	Expenditure	715	27,743	29,968	58,426
	Income Loss		2,711	286	2,997
	Additional Income				
	(Specific)		-22,331	-19,477	-41,808
Health & Wellbeing Total		715	8,123	10,777	19,615
Children's Services	Expenditure		8,782	15,384	24,166
	Income Loss		1,836	916	2,752
	Additional Income				
	(Specific)		-2,263	-537	-2,800
Children's Services Total			8,355	15,763	24,118
Place	Expenditure	114	9,047	14,103	23,264
	Income Loss	1,013	14,659	6,728	22,400
	Additional Income				
	(Specific)		-1,230	-1,036	-2,266
Place Total		1,127	22,476	19,795	43,398
Corporate Resources	Expenditure	153	14,210	8,746	23,108
	Income Loss	139	6,351	3,012	9,502
	Additional Income				
	(Specific)		-335	-1,980	-2,315

Corporate Resources					
Total		292	20,226	9,778	30,295
Chief Executives	Expenditure		927	305	1,232
Chief Executives Total			927	305	1,232
Non Service	Expenditure		264	0	264
	Income Loss		654	0	654
Non Service Total			918	0	918
General Fund	Expenditure		5,853	6,142	11,995
	Income Loss	1,285	-991	0	294
	Additional Income (General)	-2,700	-64,543	-21,410	-88,653
	Additional Income (Specific)		-28,595	-12,952	-41,547
	Council Reserves per Qtr 1		0	-949	-949
	Carry forward of unspent grants		27,252	-27,252	0
					-
General Fund Total		-1,415	-61,025	-56,421	118,861
Grand Total		718	0	0	718

*At 2020-21 year end the Additional Grants received in the General Fund were allocated to departments to match the net cost of Covid, with the remaining balance transferred to reserves to be used in 2021-22.

9.2 The table below shows the total impact on Council services, and additional income provided by Government and other bodies.

	2019/20	2020/21	2021/22 Forecast	Total
Expenditure	982	66,827	74,648	142,456
Income Loss	2,437	25,220	10,942	38,598
	3,418	92,046	85,590	181,055
Additional Income (General)	-2,700	-64,543	-21,410	-88,653
Additional Income (Specific)		-54,755	-35,982	-90,736
Carry Fwd of unspent grants		27,252	-27,252	0
Council Reserves		0	-949	-949
Total Funding	-2,700	-92,046	-85,590	-180,338
Grand Total	718	0	0	718

9.3 As a result of prudent financial management, the Council entered into the Covid pandemic in relatively good financial health and with sufficient reserves to enable a rapid and flexible response to the crisis in advance of additional Government funding.

9.4 The costs and income losses to the Council have so far been covered by very welcome additional funding from the Government and some limited use of Council reserves, however, it should be noted that there remains significant uncertainty about how long Covid will continue to impact for.

Budget Savings Tracker

10.1 The combined budget savings of £14.3m in 2021-22 brings the total savings the Council has had to approve in the eight years following the 2010 Comprehensive Spending Review (CSR) to £304m.

- 10.2 The 2020-21 budget includes £9.5m of new budget reductions, however £4.7m of prior year underachieved savings have carried forward into 2021-22, meaning that £14.3m of savings are budgeted to be delivered in 2021-22.
- 10.3 In tracking progress made against each individual saving proposal, £3.3m of the £14.3m is forecast to be delivered, leaving £10.9m that is forecast not to be delivered. This is included within the overall forecast overspend of the Council.

	Prior year underachieved Savings outstanding at 31/3/21	2021/22 New Savings	Total Savings 2021/22	Forecast Variance 2020/21	Total Savings 2021-22 ²
Health & Wellbeing	3.1	8.4	11.5	9.4	5.5
Children's Services	0.0	0.3	0.3	0.0	0.0
Place	1.6	0.2	1.9	1.5	0.4
Corporate Resources	0.0	0.2	0.2	0.0	0.0
General Fund	0.0	0.5	0.5	0.0	0.0
Total	4.7	9.5	14.3	10.9	5.8

- 10.4 Although the savings that have to be delivered this year are lower than prior years, the amount forecast to be unachieved is forecast to be higher than recent years.

	Underachieved Savings in year £ms
2013/14	4.4
2014/15	2.3
2015/16	4.9
2016/17	7.9
2017/18	22.6
2018/19	13.4
2019/20	7.9
2020/21	6.5
2021/22	10.9

- 10.5 The main forecast underachieved savings are £9.4m of underachieved Learning Disability Demand Management savings in Health & Wellbeing. As outlined previously these are partly caused by Covid, and are being partly mitigated by c£6.2m of Covid related grants in 2021-22. The ongoing impact of the underachievement when Covid grants run out, is a significant concern looking forward.
- 10.6 The £1.9m of underachieved savings in the Department of Place are mainly due to £1.3m of underachievement in Sports & Culture, most notably Libraries (£0.4m), Museums (£0.5m) and Theatres (£0.2m), and £0.2m in Neighbourhoods & Customer services as the income budget increased for parking charges in 2020-21, and it will continue to be undelivered in 2021-22 (£0.2m).

² Additional budget savings will be required in line with the Medium Term Financial Plan.

Council Tax and Business Rates.

- 11.1 Council Tax and Business Rates are paid into a separate account, from which precepts (distributions) are paid to Bradford Council, the Government, the police and fire authorities.
- 11.2 Bradford will be paid over its budgeted Council Tax precept (£212.9m) in 2021-22.
- 11.3 Further, a small surplus (£1.125m) is currently forecast for 2021-22. In line with Collection fund rules, this surplus will benefit the 2022-23 financial year, and has been included in 2022-23 budget planning.
- 11.4 Business Rates collection has also been significantly impacted by the pandemic. Bradford will be paid over its budget precept from the Collection Fund in 2021-22, with any in year deficit being repaid to the Collection Fund in 2022-23.
- 11.5 The Council had very large deficits from 2020-21 as a result of Covid (£6.1m for Council Tax and c£28.7m for Business Rates) that it will have to repay to the Collection fund in 2021-22. The deficit will however be covered by Section 31 grants and Tax Income guarantee compensation received from the Government in 2020-21.
- 11.6 Currently the £35m of S31 and TIG monies are held in a reserve and will be drawn down over the next 3 years to pay for the 2020-21 deficit in compliance with a Government sanctioned scheme to spread Covid related deficits over a longer period than normal.
- 11.7 In 2021-22 the Council will again have a significant Business Rates Collection Fund deficit. Most of this will result from Government support for businesses and will consequently be covered by additional Section 31 grants, however the Councils business rates base is also likely to reduce following a number of recent appeals.
- 11.8 Overall the unfunded element of the Business Rates deficit is expected to be c£0.6m in 2021-22, and this will have to be repaid to the Collection Fund in 2022-23.

Reserves

- 12.1 At 28th February 2022 reserves stand at £287.1m (Council £244.2 and Schools £42.9m). Unallocated reserves stand at £10.7m.

	Closing Balance 2019-20 £m	Closing Balance 2020-21 £m	Opening Balance 2021-22 £m	Net Movement	Balance as at 28 th February 2022 £m
Council reserves	207.0	256.5	256.5	-12.3	244.2
Schools Delegated budget	31.9	42.9	42.9	.0	42.9
Total	238.9	299.4	299.4	-12.3	287.1

- 12.2 The £0.6m decrease in Reserves from December is made up of

Movements to Reserves

None

Movements from Reserves

£29k Theatres Box Office
£7k VCS Transformation Fund Reserve
£100k Better Use of Budgets
£451k Resettled Families Grant Reserve.

Movements within Reserves

None

- 12.3 The Council has £19.5m of General Fund reserves.
- 12.4 Overall, reserve levels are expected to reduce significantly in 2021-22.
- 12.5 The Council has c£27m of Covid related grants in reserve from 2020-21, which will be drawn down in 2021-22 to fund Covid related expenditure as outlined previously and in the Covid Tracker.
- 12.5 £4m of reserves were approved to be used to support the recovery from Covid as outlined in the Qtr 1 Finance Position Statement.
- 12.6 £6.4m of reserves were approved to be used as part of the 2021-22 Council budget.
- 12.7 Approximately £2.9m of reserves are forecast to be drawn down or repurposed to help mitigate forecast overspends in 2021-22, as outlined above and detailed in the Departmental commentaries
- 12.8 Additionally, a significant portion of the £35m held in the S31 Business Rates Grant Reserve that contains both the Councils share of Section 31 grants and Tax Income Guarantee Scheme compensation will be drawn down at 2021-22 year-end to fund the 2020-21 Collection fund deficits.
- 12.9 Should the Council overspend the budget at year end as is currently forecast, further reserve reductions will be required by an equivalent amount in 2021-22.
- 12.10 The 2022-23 budget has also approved further reserve reductions of approximately £13.65m next year.

School Balances

- 13.1 The table below shows the School Reserves (including Schools Contingencies) position as at 31st of March 2022. The forecast is based on information submitted by schools at the end of quarter three.

	Balance 1 st April 2021		Forecasted Balance 31 st March 2022		Movement	
	Nos	£000	Nos	£000	Nos	£000
Nursery	7	1,353	7	1,216	0	137
Primary	68	10,549	67	7,846	1	2,703
Secondary	6	(2,077)	6	(3,430)	0	1,353
Special	3	2,925	3	2,745	0	180
Pupil Referral Units (PRU)	3	241	1	436	2	(195)
Subtotal	87	12,991	84	8,813	3	4,178
School Contingency		27,550		32,115	0	(4,565)
Other Activities/Closed Schools		1,418		1,000	0	418
Total	87	41,959	84	41,928	3	31

- There are five schools (one maintained nursery school, three primary and one secondary school) that are currently forecasting deficit revenue balances at 31 March 2022, with a combined deficit value of £6.5m. The deficit balance held by Hanson School is forecast to increase to £6.3m at the end of 2021-22 from £4.8m at the end of 2020-21.
- One school (St Clare's Catholic Primary) converted to academy status in 2021-22.

Capital Expenditure

- 14.1 The Council continues to seek to deliver a large capital programme across the District, which will provide improved facilities and infrastructure to support the delivery of the Council Plan.
- 14.2 The profiled resource position for 2021-22 for the whole Capital Investment Plan stands at £871.4m. To the 28th February 2022 there has been total spend of £80.3m. A summary by service is shown below with a detailed monitor in Appendix 2.

Scheme Description	Q3 Re-profiled Budget 2021-22	Changes	Re profile Budget 2021-22	Spend 28 Feb 2022	Budget 22-23	Budget 23-24	Budget 24-25 onwards	Total
	£m	£m	£m	£m	£m	£m	£m	£m
Health and Wellbeing	2.1	0.3	2.4	0.8	2.7	7.7	1.6	14.4
Children's Services	21.7	0	21.7	12.7	12.2	5.4	0.2	39.5
Place - Economy & Development Services	27.0	2.5	29.5	11.3	66.0	36.1	13.4	145.0
Place - Planning, Transport & Highways	51.9	3.8	55.7	29.3	66.2	60.4	71.2	253.5
Place - Other	21.8	0	21.8	10.0	19.0	28.9	28.2	97.9
Corp Service – Estates & Property Services	29.6	7.7	37.3	16.2	13.7	6.5	11.5	69.0
TOTAL - Services	154.1	14.3	168.4	80.3	179.8	145.0	126.1	619.3
Reserve Schemes & Contingencies	7.8	-3.5	4.3	0	46.0	107.5	94.3	252.1
TOTAL	161.9	10.8	172.7	80.3	225.8	252.5	220.4	871.4

14.3 Overall here has been an increase in the total budget of £69.1m to £871.4m. The main change relates to:

- £56.9m of new approved budget for Towns Fund funded by grant. This is the second phase of the project and additional funding has been given to the Council on top of the original £1.5m, split between Shipley and Keighley.
- £6.7m of additional budget for the Bereavement Strategy.
- £1.5m of new approved budget for the relocation of Baildon Library from the Ian Clough Hall site.
- £4m of additional budget for Highways schemes funded by grant.

14.4 Profiling the capital spend between financial years is a key challenge to ensure that the Council borrows at the most cost effective time. For the Q3 Finance Report 2022-23 Budgets were reviewed with Service Managers and re-profiled into future years for larger schemes. Further work will continue to ensure accurate profiling of the capital spend over the next four years

14.5 It should also be noted that there remains uncertainty linked to Covid and consequently there remains levels of uncertainty in the forecasting.

14.6 Generally, inflationary forces are resulting in increased pressures on current projects and there could be higher costs compared to approved budgets. Also problems with the supply chain mean some major projects are having issues getting resources delivered and this could impact on delivery timescales and budgets.

Capital Programme 2021-22 update

14.7 The latest forecast for The latest forecast for expenditure for 2021-22 is £111.2m, compared to a revised budget of £172.7m. Spend to the end of February 2022 is £80.3m. A summary by service is shown below with a detailed monitor in Appendix 2.

Budget, forecast and spend to date as at 28 February for 2021-22

	Revised Budget 2021-22 £m	Annual Spend Forecast £m	Variance £m	Spend 28 Feb 2022 £m	Spend to date as a % of forecast %
Health and Wellbeing	2.4	1.3	-1.1	0.8	61.5
Children's Services	21.7	14.7	-7.0	12.7	86.4
Place - Economy & Development	29.5	14.9	-14.6	11.3	75.8
Place - Planning, Transportation & Highways	55.7	41.5	-14.2	29.3	70.6
Place – Other	21.8	17.9	-3.9	10.0	55.9
Corporate Resources – Estates & Property	37.3	20.9	-16.4	16.2	77.5
Reserve Schemes & Contingencies	4.3	0	-4.3	0	0
TOTAL - All Services	172.7	111.2	-61.5	80.3	72.2

- 14.8 There is a forecast capital programme variance of £61.5m between the budget and the latest expenditure forecast. Covid-19 and supply issues has caused delays for some major schemes and this has impacted on current schemes progressing and also the development of Reserve Schemes. The variation will be closely monitored and the final outturn position will be highly dependent on schemes both starting and continuing on schedule and delivering to plan. Scheme phasing will continue to be monitored to ensure that it is accurate and realistic.

New Capital Schemes

- 14.9 Appendix 2 shows the Capital Investment Plan as at 28th February and additional to this the March PAG has considered the following capital bids and recommends their approval by Executive for inclusion in the 2021-22 CIP.

- **Mitre Court CPU** – The final cost of the works to refurbish and convert Unit 5, Mitre Court to become the new Central Production Unit (now renamed the Food Innovation and Production Unit) have been identified as £2.02m, meaning an overspend of £0.33m. The increase in costs have been caused by a number of issues, but the main one was a delay in the start of the project due to the impact of Covid. This overspend will be funded by an additional corporate capital receipts and underspends on corporate property schemes.

- 14.10 The following scheme has been approved under Section 1.7 of the Financial Regulations. Executive are asked to note.

- **Bradford and Airedale Community Equipment Services (BACES)** – on going investment of £3.3m, over a five-year period, in BACES is required beyond the currently approved funding. The service provides essential equipment to facilitate an early discharge from hospital and provides support to people to remain in their own homes. The capital spend would be funded by the budget currently included in Reserve Schemes.

Capital Resources

- 14.11 Capital receipts from the sale of fixed assets exceed £2.3m to date and the

Council is expected to achieve the target of £3m in capital receipts for the year. The Council has received an additional £70.7m in capital grants and contributions so far this year.

- 14.12 £5.5m of loans have matured in January 2022 with an average rate of interest of 9.25%. No further loans are due to mature in 2021-22 and to date no new long term borrowing has been undertaken.

15.0 RISK MANAGEMENT

- The Financial risks of future known and uncertain liabilities are being addressed through contingencies and provisions outlined in this report.

16.0 LEGAL APPRAISAL

- This report is submitted to the Executive in accordance with the Budget and Policy Framework Procedure rules. There are no other legal implications arising from this report.

17.0 OTHER IMPLICATIONS

18.0 SUSTAINABILITY IMPLICATIONS

None

19.0 GREENHOUSE GAS EMISSIONS IMPACTS

None

20.0 COMMUNITY SAFETY IMPLICATIONS

None

21.0 HUMAN RIGHTS ACT

None

22.0 TRADE UNION

Trade Unions have been consulted in relation to Waste Services mitigation plans.

23.0 WARD IMPLICATIONS

None

24.0 IMPLICATIONS FOR CHILDREN & FAMILIES

Implication for Children and Families are outlined in section 4 of the report.

25.0 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

26.0 NOT FOR PUBLICATION DOCUMENTS

None

27.0 RECOMMENDATIONS

That the Executive

27.1 Note the contents of this report and the actions taken to manage the issues highlighted.

27.2 Approve the following capital expenditure schemes as outlined in section 14.9.

- £0.33m additional budget to complete the relocation of the Central Processing Unit to Mitre Court. This overspend will be funded by an additional corporate capital receipts and underspends on corporate property schemes.

Note the following has been approved under Section 1.7 of the Financial Regulations:

- £3.3m for additional investment in BACES. The budget is currently included in Reserve Schemes.

28.0 APPENDICES

Appendix 1 Reserves Statement

Appendix 2 Capital Investment Plan

29.0 BACKGROUND DOCUMENTS

- Qtr 3 Finance Position Statement – Executive 2nd February 2022
- Qtr 2 Finance Position Statement – Executive 2nd November 2021
- Qtr 1 Finance Position Statement – Executive 6th July 2021
- 2020-21 Finance Position Statement – Executive 6th July 2021
- The Council's Revenue Estimates for 2021/22 – updated – Budget Council 18th Feb 2021

Reserves Statement as at 28th February 2022

Appendix 1

	Opening Balance £000	Movement in 2021-22 £000	Closing Balance £000	Comments
A. Reserves available to support the annual revenue budget				
Unallocated Corporate Reserves	10,700	0	10,700	
Total available Unallocated Corporate Reserves	10,700	0	10,700	
B Corporate Earmarked Reserves to cover specific financial risk or fund specific programmes of work.				
ESIF – STEP	1,915	-860	1,055	Funding to support young and disadvantaged people into employment
Exempt VAT	3,000	0	3,000	Amount set aside to meet the estimated cost of VAT that the Council would not be able to recover should it exceed its partial exemption limit.
PFI credits reserve	490	0	490	Funding to cover outstanding potential Building Schools for the Future liabilities.
Better Use of Budgets	5,166	-1,419	3,747	To cover deferred spend on priority work from 2020-21
Economic Partnership Reserve	157	0	157	To support the development of the strategic economic plan within Department of Place
Regional Growth Fund	3,635	0	3,635	To support strategic plans within Department of Place
Regional Revolving Investment Fund	625	0	625	Money set aside in 2013-14 carried forward to meet the Council's commitment to the Regional Revolving Investment Fund.
Discretionary Social Fund	1,397	0	1,397	To fund a replacement local welfare scheme following the government ending its Local Welfare Assistance grant programme at 31 March 2015.
Transitional and Risk Reserve	15,033	-6,898	8,135	To help fund Transitional work, and cover risks.
Dilapidation & Demolition	1,767	0	1,767	At the end of a lease on a building, the Council will be liable for any dilapidations of the building. The Council also plans

	Opening Balance £000	Movement in 2021-22 £000	Closing Balance £000	Comments
				some demolition work.
Match Fund Basic needs Grant	700	-700	0	Match funding against capital spend – using capital grants first.
Strategic Site Assembly	309	0	309	Amounts to help fund strategic site acquisition.
Implementation Reserve	1,504	0	1,504	To fund Projects associated with delivering savings plans.
Insurance Risk	1,893	-1,889	4	Reserve reduced as part of 2021-22 budget setting.
NDR Volatility Reserve	1,735	-1,735	0	Additional S31 grant to offset NDR deficit resulting from govt policy
				Reduced as part of 2021-22 budget setting
Council Tax Reserve	575	-575	0	To be used in 2021-22
Redundancy Provision	4,696	0	4,696	To provide for the costs of future redundancies
Leeds City Region WYTF	421	0	421	Contribution to WY Transport Fund
Leeds City Region Economic Development	402	0	402	Match fund for urban centre regeneration
Financing Reserve	52,573	0	52,573	Reserve resulting from MRP policy change.
Financing Reserve 2019/20	1,000	0	1,000	As above.
Markets Compensation	723	0	723	Statutory compensation obligation for terminating tenancies
Finance Works Reserve	94	60	154	Reserve to fund additional project Finance Work including Collection fund improvements and CCAB apprentices
ICT Programmes Budget	1,424	941	2,365	To fund future ICT projects
Children Services Investment Fund	745	-745	0	Remainder of £6.5m of one off investment approved as part of 2018-19 budget
S31 Business Rate Grants Reserve	34,995	0	34,995	Money from Govt to pay for 2020-21 Covid related collection fund deficit. Will be used in 2021-22.
Covid 19 funding allocation Reserve	22,149	,	22,149	Remaining Emergency grant from Government
		0		– reflects timing issue between receipt and spend. Will be consumed in 2021-22
Indexation Pressures Reserves	136	0	136	Reserve to cover any in year costs

	Opening Balance £000	Movement in 2021-22 £000	Closing Balance £000	Comments
CT Hardship Reserves	99	0	99	above the 2% budgeted pay award.. Can be redirected pending 21-22 pay award. Remaining part of £5.8m grant from 2020-21
Project Feasibility Reserve	2,000	0	2,000	To fund feasibility work associated with major projects
Sub Total	161,358	-13,820	147,538	
C. Reserves to support capital investment				
Renewal and replacement	5,137	0	5,137	General resource to fund / support the corporate funded schemes in the Capital Investment Programme. It also enables transfer of resources from capital to revenue to fund work associated with business case formation.
Markets	93	300	393	Cumulative Market trading surpluses to be re-invested in maintaining market buildings throughout the district.
Sub total	5,230	300	5,530	
D. Service Earmarked Reserves	39,564	642	40,206	See over page
E. Revenue Grant Reserves	24,199	-3,443	20,756	
F General Reserves				
General Fund	15,000	4,500	19,500	The GF balance acts as a necessary contingency against unforeseen events. The balance represents a minimum of 5% of the Council's net budget requirement in line with guidance.
Schools delegated budget	41,930	0	41,930	Represents in the main balances held by schools as part of delegated budget responsibility. These balances are not available for Council use but are balances attributable to individual schools.
LA Education Reserve	933	0	933	

	Opening Balance £000	Movement in 2021-22 £000	Closing Balance £000	Comments
Sub Total General Fund Reserve & School balances	57,863	4,500	62,363	
G. HRA Reserves	503	-503	0	
Grand total	299,417	-12,324	287,093	

Departmental Earmarked Reserves Statement at 28th February 2022

	Opening Balance £000	Movement in 2021-22 £000	Latest Balance £000	Comments
Adult and Community Services				
Supporting People	64	0	64	Funding to support invest to save projects
Integrated Care	8,231	0	8,231	NHS and Council monies used to support ring fenced projects and integration of health and social care
Great Places to Grow Old	172	-60	112	Funding to cover management and staffing costs linked to the transformation of services for older people.
Care Act Reserve	368	0	368	To support the implementation of the Care Act
Public Health	59	0	59	Help Support Living Well Service implementation
Health Improvement Reserve	35	0	35	
Total Adult and Community Services	8,929	-60	8,869	
Children Services				
BSF Unitary Charge	9,417	0	9,417	These reserves are being built up to ensure that in the future there is sufficient money available to meet the cost of BSF annual contract payments when the PFI grant the Council receives reduces
BSF Unitary Charge Phase 2	6,704	0	6,704	See above
Travel Training Unit	354	0	354	To provide travel training to Children with SEND to encourage independent travel.
Early Help Enabler Support	277	-277	0	To help support Early Help programme
Retail Academy (Skills for Employment)	197	0	197	Skills for work
SEND Inspection Resource	195	0	195	To provide resource to assist with preparation for inspection.
One Workforce Reserve	706	0	706	Workforce development schemes funded from Leeds City Region business rates pool.
Creative Skills	81	0	81	Workforce development schemes funded from LCR business rates pool.
ICE Advanced Skills	307	0	307	Training for post 16 Children through Industrial Centres of

	Opening Balance £000	Movement in 2021-22 £000	Latest Balance £000	Comments
				Excellence.
Sinking fund for bus replacement Reserve	125	0	125	
Training Work Programme (Skills for Work)	223	0	223	Skills for Work
Total Children	18,586	-277	18,309	
Department of Place				
Marley & other pitch and gyms	0	0	0	To provide match funding under the terms of grants given to maintain Sports and Leisure venues across the District
City centre regeneration	51	0	51	Delivery of City Centre Growth Zone
Taxi Licensing	395	-38	357	Statutory requirement to set aside any taxi licensing surplus when setting future fees.
Theatres Box Office	314	-29	285	To fund works associated with Theatres across Bradford.
Culture Service Transition	76	0	76	To cover costs associated with modernising the service and adopting a different service delivery model.
Torex	10	0	10	To address e-Govt targets and improve service delivery.
Tourism reserve	15	0	15	To develop a new model of volunteer tourism.
Culture Company	73	0	73	Help create a Culture Company
Museum Restoration	76	0	76	Fund for museum improvement
Council Housing Reserve	0	0	0	To meet future costs associated with later stages of the affordable housing programme
Housing Development Programme	75	0	75	Fee income generated to be used to subsidise the delivery of projects in future years.
Bradford District Improvement District	9	-9	0	Development and enablement costs for establishment of BIDs
HMO Licencing Scheme	536	0	536	A statutory requirement that fees can only be generated and retained within the HMO licensing function.
VCS Transformation Fund	202	-7	195	Developing peer to peer solutions to building capacity within the VCS
Tree & Woodland Planting Fund	76	0	76	District wide Tree & Woodland planting

	Opening Balance £000	Movement in 2021-22 £000	Latest Balance £000	Comments
PT&H - Local Plan Reserve	300	0	300	fund as part of Woodland Strategy. For Local Plan
City Park Sinking Fund	900	0	900	Funding set aside to meet the future maintenance costs of City Park.
European Structural Investment Programme	1,463	0	1,463	Match funding for ESIP
Empty Rates Relief Scheme	500	0	500	Supporting Business Growth
Private Housing Rented Option	200	0	200	Incentives to private landlords.
Homelessness prevention	283	0	283	To fund initiatives to prevent Homelessness.
Longfield Drive Housing Scheme(Council Housing Reserve)	0	503	503	
District Tenants Federation	30	0	30	Funding committed to provide support to District Tenants Federation
Clergy House/Jermyn Court	114	0	114	Set aside for lifetime maintenance costs of Clergy House/Jermyn Court
Cold Weather Calculator	11	0	11	Licence costs over several years
Fresh Start	412	0	412	Housing project focussing on offenders
Complex Needs Project	280	0	280	Project to support hard to place vulnerable homeless people
B&B Emergency Contingency	50	0	50	Contingency for temporary accommodation/B&B expenditure
Ad:venture & community enterprise Reserve	83	0	83	Match funding for a Leeds City Region business support project.
Economic Strategy Reserve	186	0	186	For delivery of the Economic growth strategy.
Bereavement Strategy	377	0	377	Reserve to fund the Prudential Borrowing element of the Crematoria Investment Programme.
Housing Development Growth Fund	1,282	0	1,282	Approval obtained to roll over unspent monies in recognition of the need to take a strategic and planned approach to stimulating growth, delivery and spend
Housing CPNI Reserve	458	0	458	A statutory requirement that fees can only be generated and retained within the Housing enforcement

	Opening Balance £000	Movement in 2021-22 £000	Latest Balance £000	Comments
				function.
Well England Reserve	103	0	103	Programme provides a range of initiatives to support Health & Wellbeing.
New Projects (Parks, Open Spaces and Libraries) Reserve	700	0	700	
Department of Place	9,640	420	10,060	
Corporate Resources				
Schools Traded HR Reserves	84	-84	0	To mitigate the risk of changes in customer base.
Workforce Development	0	0	0	Changing the organisation - vision & values, recruitment & selection, development of managers, performance management, leadership & succession planning.
District Elections	335	0	335	To smooth the cost of District Elections over a four year period.
Non Council Events programme	10	0	10	To support events put on by non-Council.
Community Support and Innovation Fund	279	0	279	To support community led service provision and investment in initiatives that engage with vulnerable people.
Subsidy Claim	600	0	600	Contingent support set aside to address the fluctuations in the subsidy claims.
Revs & Bens Recovery Costs	211	0	211	Legal fees linked to Council Tax.
ISG over achievement trading reserve	51	0	51	To support ISG
Bradford Learning Network (Broadband)	153	0	153	Balancing reserve related to Schools Broadband Contract
Payroll Reserve	100	-100	0	To mitigate any reductions in schools trading
Emergency Planning Reserve	100	0	100	To cover costs of covering emergency/critical alert requirements
Energy unit	484	-100	384	To help smooth effect of price spikes.
Children's E2E Programme Reserve	0	843	843	
Climate change Reserve	2	0	2	
Total Corporate Resources	2,409	559	2,968	

	Opening Balance £000	Movement in 2021-22 £000	Latest Balance £000	Comments
Total Service Earmarked Reserves	39,564	642	40,206	

Capital Investment Plan

Appendix 2

CS Ref	Scheme Description	2021-22 Budget	Finance updates	Revised 2021-22 Budget	Forecast	Spend UPDATED 28 Feb	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025- onwards Budget	Specific Grants, cap receipts, reserves	Invest to Save Funding	Corporate Borrowing	Budget Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Health and Wellbeing														
CS0237a	Great Places to Grow Old	300	0	300	70	64	1,900	6,961	124	0	0	0	9,285	9,285
CS0237c	Keighley Rd Residential Care Valley View	295	0	295	31	31	0	0	0	0	295	0	0	295
CS0373	BACES DFG	419	287	706	709	565	750	750	750	750	0	0	3,706	3,706
CS0239	Community Capacity Grant	910	0	910	443	140	0	0	0	0	910	0	0	910
CS0311	Autism Innovation Capital Grant	19	0	19	0	0	0	0	0	0	19	0	0	19
CS0312	Integrated IT system	80	0	80	80	36	0	0	0	0	80	0	0	80
CS0523	Electrical work at residential homes	50	0	50	10	0	0	0	0	0	0	0	50	50
Total - Health and Wellbeing		2,073	287	2,360	1,343	836	2,650	7,711	874	750	1,304	0	13,041	14,345
Children's Services														
CS0249	Schools DRF	500	0	500	500	0	0	0	0	0	500	0	0	500
CS0022	Devolved Formula Capital	800	0	800	800	1,761	0	0	0	0	800	0	0	800
CS0030	Capital Improvement Work	138	0	138	160	135	100	100	100	100	538	0	0	538
CS0240	Capital Maintenance Grant	4,489	0	4,489	2,868	1,708	3,070	1,000	0	0	8,559	0	0	8,559
CS0244a	Primary Schools Expansion Programme	1,220	0	1,220	458	314	1,234	0	0	0	2,454	0	0	2,454
CS0244b	Silsden School	6,775	0	6,775	6,275	5,972	465	0	0	0	7,240	0	0	7,240
CS0244c	SEN School Expansions	5,400	0	5,400	3,000	2,303	2,600	1,684	0	0	9,684	0	0	9,684
CS0362	Secondary School Expansion	1,000	0	1,000	175	161	3,298	2,616	0	0	6,914	0	0	6,914
CS0421	Healthy Pupil Capital Grant	43	0	43	0	-1	0	0	0	0	43	0	0	43
CS0436	Children's Homes	400	0	400	5	4	0	0	0	0	0	0	400	400
CS0488	Digital Strategy	960	0	960	350	237	0	0	0	0	0	0	960	960
CS0500	TFD	0	0	0	100	73	1,400	0	0	0	0	0	1,400	1,400
CS0364	Capital Items from Revenue	0	25	25	25	25	0	0	0	0	25	0	0	25
Total - Children's Services		21,725	25	21,750	14,716	12,692	12,167	5,400	100	100	36,757	0	2,760	39,517

CS Ref	Scheme Description	2021-22 Budget £'000	Finance updates £'000	Revised 2021-22 Budget £'000	Forecast £'000	Spend UPDATED 28 Feb £'000	2022-23 Budget £'000	2023-24 Budget £'000	2024-25 Budget £'000	2025- onwards Budget £'000	Specific Grants, cap receipts, reserves £'000	Invest to Save Funding £'000	Corporate Borrowing £'000	Budget Total £'000
Place - Housing														
CS0237b	Keighley Rd Extra Care Fletcher Court	62	0	62	0	-223	0	0	0	0	0	0	62	62
CS0308	Afford Housing Programme 15 -18	391	0	391	0	-62	0	0	0	0	391	0	0	391
CS0380	Afford Housing Programme 18-21	0	0	0	0	0	0	0	0	0	0	0	0	0
Total - Housing		453	0	453	0	-285	0	0	0	0	391	0	62	453
Place - Economy & Development Services														
CS0136	Disabled Housing Facilities Grant	5,085	13	5,098	4,500	4,098	3,234	4,392	2,028	5,753	8,294	0	12,211	20,505
CS0137	Development of Equity Loans	750	0	750	430	408	1,989	535	0	0	1,727	0	1,547	3,274
CS0144	Empty Private Sector Homes Strat	850	0	850	850	587	831	0	0	0	0	0	1,681	1,681
CS0250	Goitside	0	0	0	0	0	0	0	178	0	0	0	178	178
CS0496	Towns Fund Keighley & Shipley	828	0	828	828	639	0	0	0	0	828	0	0	828
CS0527	Towns Fund Keighley P2	0	1,680	1,680	350	0	20,234	7,541	2,958	47	32,460	0	0	32,460
CS0526	Towns Fund Shipley P2	0	760	760	500	0	11,862	10,603	1,225	44	24,494	0	0	24,494
CS0084	City Park	192	0	192	0	0	0	0	0	0	0	0	192	192
CS0085	City Centre Growth Zone	1,393	0	1,393	46	71	0	0	0	0	0	0	1,393	1,393
CS0291	One City Park	9,533	0	9,533	2,186	1,649	15,186	9,514	600	0	7,500	15,133	12,200	34,833
CS0228	Canal Road	100	0	100	100	0	0	0	0	0	0	0	100	100
CS0507	Conditioning House & High Point	1,439	0	1,439	1,439	1,439	0	0	0	0	1,439	0	0	1,439
CS0241	Re-use of Frmr College Builds Kghly	355	0	355	0	0	0	0	0	0	0	0	355	355
CS0266	Superconnected Cities	829	0	829	0	0	0	0	0	0	0	0	829	829
CS0265	LCR Revolving Econ Invest Fund	658	0	658	0	0	0	0	0	0	658	0	0	658
CS0345	Develop Land at Crag Rd, Shply	43	0	43	43	0	0	0	0	0	0	0	43	43
CS0107	Markets	21	0	21	0	0	0	0	0	0	0	0	21	21
CS0363	Markets Red'mnt - City Cntr	3,794	0	3,794	3,500	2,726	11,702	3,458	525	0	3,800	5,364	10,315	19,479
CS0363b	Markets Red'mnt - City Cntr Public Realm	596	0	596	8	0	1,000	0	0	0	0	0	1,596	1,596
CS0411	Parry Lane	127	0	127	127	2	0	0	0	0	0	0	127	127
Total - Place - Economy & Development Serv		26,593	2,453	29,046	14,907	11,619	66,038	36,043	7,514	5,844	81,200	20,497	42,788	144,485

CS Ref	Scheme Description	2021-22 Budget	Finance updates	Revised 2021-22 Budget	Forecast	Spend UPDATED 28 Feb	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025- onwards Budget	Specific Grants, cap receipts, reserves	Invest to Save Funding	Corporate Borrowing	Budget Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Place - Planning, Transportation & Highways														
CS0131	Kghly Town Cntr Heritage Initiative	151	0	151	0	0	0	0	0	0	151	0	0	151
CS0178	Ilkley Moor	14	0	14	14	0	0	0	0	0	14	0	0	14
CS0285	Blight Sites	166	0	166	11	11	251	250	250	250	0	0	1,167	1,167
CS0071	Highways S106 Projects	493	0	493	50	38	0	0	0	0	493	0	0	493
CS0372	Countryside S106 Projects	355	0	355	5	5	0	0	0	0	355	0	0	355
CS0091	Capital Highway Maintenance	349	3,501	3,850	3,850	3,745	0	0	0	0	3,850	0	0	3,850
CS0095	Bridges	100	558	658	658	383	0	0	0	0	658	0	0	658
CS0096	Street Lighting	69	0	69	8	6	0	0	0	0	69	0	0	69
CS0099	Integrated Transport	69	0	69	0	0	0	0	0	0	69	0	0	69
CS0168	Connecting the City (Westfield)	0	0	0	4	4	0	0	0	0	0	0	0	0
CS0172	Saltaire R/bout Cong& Safety Works	279	-278	1	1	1	0	0	0	0	1	0	0	1
CS0264	Highway to Health	0	0	0	30	30	0	0	0	0	0	0	0	0
CS0282	Highways Strategic Acquisitions	176	0	176	0	0	0	0	0	0	176	0	0	176
CS0293	West Yorks & York Transport Fund	15,004	0	15,004	4,912	3,776	20,877	40,000	30,000	20,770	126,651	0	0	126,651
CS0396	WYTF Corr Imp Projects	2,287	0	2,287	845	351	2,000	3,000	3,000	0	10,287	0	0	10,287
CS0296	Pothole Funds	2,737	0	2,737	4,437	3,663	3,429	0	0	0	6,166	0	0	6,166
CS0306a	Strategic Transport Infrastructure Priorities	465	0	465	0	0	500	0	0	0	0	0	965	965
CS0302	Highways Prop Liab Redn Strat	47	0	47	0	0	0	0	0	0	47	0	0	47
CS0319	Challenge Fund	587	0	587	721	766	500	0	0	0	1,087	0	0	1,087
CS0323	Flood Risk Mgmt	0	0	0	300	192	0	0	0	0	0	0	0	0
CS0329	Damens County Park	106	0	106	0	0	0	0	0	0	0	0	106	106
CS0370	LTP IP3 Safer Roads	527	0	527	0	0	0	0	0	0	527	0	0	527
CS0371	LTP IP3 One System Public Transport	0	0	0	0	-6	0	0	0	0	0	0	0	0
CS0386	Cycling & Walking Schemes LTP3	17	0	17	0	0	0	0	0	0	17	0	0	17
CS0414	LTP IP3 Safer Roads	0	0	0	1	1	0	0	0	0	0	0	0	0
CS0398	Bfd City Ctre Townscape Heritage	828	0	828	175	138	790	1,000	0	0	2,445	0	173	2,618
CS0430	Hwys Maint Fund Oct18	216	0	216	216	2	0	0	0	0	216	0	0	216
CS0432	Steeton/Silsden Crossing	45	0	45	30	14	0	0	0	0	45	0	0	45
CS0423	Highways IT upgrade	50	0	50	0	0	0	0	0	0	0	50	0	50
CS0433	Gain Lane / Leeds Rd Jct	29	0	29	0	0	0	0	0	0	29	0	0	29
CS0450	CILS payments	8	0	8	300	184	0	0	0	0	8	0	0	8

CS Ref	Scheme Description	2021-22 Budget	Finance updates	Revised 2021-22 Budget	Forecast	Spend UPDATED 28 Feb	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025-onwards Budget	Specific Grants, cap receipts, reserves	Invest to Save Funding	Corporate Borrowing	Budget Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CS0453	IP3 Safer Roads 19-20	48	0	48	7	2	0	0	0	0	48	0	0	48
CS0454	Area Comm ITS 19-20	0	0	0	0	22	0	0	0	0	0	0	0	0
CS0434	Smart Street Lighting	2,399	0	2,399	3,500	2,984	11,852	14,128	13,000	2,706	0	44,085	0	44,085
CS0455	IP4 projects	2,166	0	2,166	410	330	0	0	0	0	2,166	0	0	2,166
CS0456	WY Integrated UTM Centre	106	0	106	20	19	0	0	0	0	106	0	0	106
CS0464	Ben Rhydding Railway Station Car Park	261	0	261	2	1	0	1,042	750	0	2,053	0	0	2,053
CS0467	Transforming Cities Fund (TCF)	5,496	0	5,496	6,000	4,078	2,633	0	0	0	8,129	0	0	8,129
CS0469	IP4 Safer Roads 20-21	342	0	342	328	278	0	0	0	0	342	0	0	342
CS0470	IP4 Safer Roads 21-22	0	0	0	209	187	932	0	0	0	932	0	0	932
CS0483	LTP grant 2021	40	0	40	0	0	0	0	0	0	40	0	0	40
CS0486	Active Travel Fund Programme	721	0	721	435	415	1,000	0	0	0	1,721	0	0	1,721
CS0494	City Centre Bollards	125	0	125	125	119	0	0	0	0	0	0	125	125
CS0502	Corridor Improvement Prog (CIP2)	565	0	565	275	64	0	0	0	0	565	0	0	565
CS0499	Buck Mill Footbridge	0	0	0	0	0	0	0	0	0	0	0	0	0
CS0477	CCTV Infrastructure	969	0	969	300	270	0	0	0	0	0	0	969	969
CS0512	Naturalising Bradford Beck	400	0	400	400	268	1,400	1,000	450	0	1,625	0	1,625	3,250
CS0513	Purchasing 185 Carlisle Road	190	0	190	121	121	0	0	0	0	0	0	190	190
Total Place - Planning, Transportation & Highways		39,002	3,781	42,783	28,700	22,463	46,164	60,420	47,450	23,726	171,088	44,135	5,320	220,543
Dept of Place - Clean Air Zone														
CS0471	Clean Air Zone	12,842	0	12,842	12,842	6,839	20,000	0	0	0	32,842	0	0	32,842
Total Place - Clean Air Zone		12,842	0	12,842	12,842	6,839	20,000	0	0	0	32,842	0	0	32,842
Dept of Place - Waste, Fleet & Transport														
CS0060	Replacement of Vehicles	3,000	0	3,000	2,000	449	3,000	0	0	0	0	6,000	0	6,000
CS0517	Electric vehicles	451	0	451	0	0	39	308	65	18	0	0	881	881
CS0435	Sugden End Landfill Site	85	0	85	85	17	0	0	0	0	0	0	85	85
CS0415	Shearbridge Depot Security	89	0	89	89	22	0	0	0	0	0	0	89	89
CS0359	Community Resilience Grant	8	0	8	0	0	0	0	0	0	8	0	0	8

CS Ref	Scheme Description	2021-22 Budget £'000	Finance updates £'000	Revised 2021-22 Budget £'000	Forecast £'000	Spend UPDATED 28 Feb £'000	2022-23 Budget £'000	2023-24 Budget £'000	2024-25 Budget £'000	2025- onwards Budget £'000	Specific Grants, cap receipts, reserves £'000	Invest to Save Funding £'000	Corporate Borrowing £'000	Budget Total £'000
CS0497	Climate Change Initiatives – Vehicles	25	0	25	40	40	120	0	0	0	145	0	0	145
CS0503	Environmental Delivery Works	123	0	123	60	52	125	0	0	0	0	0	248	248
CS0516	Wash Bay Ramps	33	0	33	33	33	0	0	0	0	0	0	33	33
CS0524	Appleton House Conversion	0	74	74	74	74	0	0	0	0	74	0	0	74
Total Place - Waste, Fleet & Transport		3,814	74	3,888	2,381	686	3,284	308	65	18	227	6,000	1,336	7,563

Dept of Place - Neighbourhoods & Customer Services														
CS0066	Ward Investment Fund	35	0	35	35	0	0	0	0	0	0	0	35	35
CS0466	Parks Depots	24	0	24	23	51	0	0	0	0	0	0	24	24
CS0378	Customer Services Strategy	146	0	146	6	6	0	0	0	0	0	0	146	146
CS0506	Ilkley Parking	75	0	75	75	46	0	0	0	0	0	75	0	75
CS0510	Ilkley Footbridge	50	0	50	50	9	0	0	0	0	0	0	50	50
Total Place - Neighbourhoods & Customer Services		330	0	330	189	112	0	0	0	0	0	75	255	330

Dept of Place - Sports & Culture														
CS0151	Building Safer Communities	26	0	26	28	0	0	0	0	0	26	0	0	26
CS0340	St George's Hall	0	0	0	3	3	0	0	0	0	0	0	0	0
CS0487	Alhambra Theatre Lift	2	0	2	16	0	0	0	0	0	0	0	2	2
CS0129	Scholemoor Project	0	0	0	18	18	0	18	0	0	0	0	18	18
CS0162	Capital Projects - Recreation	860	0	860	904	531	0	0	0	0	785	0	75	860
CS0229	Cliffe Castle Restoration	85	0	85	8	5	0	0	0	0	85	0	0	85
CS0004	S106 Recreation	10	0	10	10	3	0	0	0	0	10	0	0	10
CS0501	Parks Development Fund	500	0	500	500	29	0	0	0	0	500	0	0	500
CS0367	King George V Playing Fields	0	0	0	0	0	0	1,020	0	0	700	0	320	1,020
CS0504	Cricket Nets	190	0	190	190	17	0	0	0	0	190	0	0	190
CS0404	Sports Pitches	1,029	0	1,029	1,029	573	0	0	0	0	912	0	117	1,029
CS0489	Playable Spaces incl Lister Park	1,120	0	1,120	1,120	624	1,398	0	0	0	350	0	2,168	2,518
CS0403	Bereavement Strategy	7,916	0	7,916	4,311	1,668	8,600	5,490	4,979	0	0	7,000	19,985	26,985
CS0277	Wyke Community Sport Hub	4,294	0	4,294	6,041	4,879	2,147	0	0	0	2,474	0	3,967	6,441

CS Ref	Scheme Description	2021-22 Budget	Finance updates	Revised 2021-22 Budget	Forecast	Spend UPDATED 28 Feb	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025-onwards Budget	Specific Grants, cap receipts, reserves	Invest to Save Funding	Corporate Borrowing	Budget Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CS0508	Theatres Website	45	0	45	0	0	0	0	0	0	45	0	0	45
CS0245	Doe Park	297	0	297	307	226	0	0	0	0	297	0	0	297
CS0459	Ilkley Lido Tank	369	0	369	495	410	0	0	0	0	0	0	369	369
CS0461	Shipley Gym extension & equipment	71	0	71	0	13	0	0	0	0	0	0	71	71
CS0458	Doe Park Drainage	40	0	40	40	1	0	0	0	0	0	0	40	40
CS0468	Bowling Pool extension	20	0	20	-143	-142	0	0	0	0	0	0	20	20
CS0356	Sedbergh SFIP	427	0	427	306	306	0	0	0	0	0	0	427	427
CS0354	Squire Lane	0	0	0	0	0	3,600	22,100	21,410	1,700	20,000	19,410	9,400	48,810
CS0482	Marley Replacement Pitch	15	0	15	36	10	0	0	0	0	15	0	0	15
CS0498	Libraries IT Infrastructure	198	0	198	33	33	0	0	0	0	0	60	139	198
CS0509	Libraries (Equipment/Shelving)	200	0	200	85	0	0	0	0	0	200	0	0	200
Total Place - Sports & Culture		17,714	0	17,714	15,337	9,205	15,745	28,628	26,389	1,700	26,589	26,470	37,118	90,176
Corp Resources - Estates & Property Services														
CS0094	Museum Store	0	0	0	0	0	500	0	0	0	0	0	500	500
CS0333	Argus Chambers / Britannia Hse	189	0	189	0	0	0	0	0	0	0	0	189	189
CS0443	Property Programme 19-20	143	0	143	143	37	0	0	0	0	0	0	143	143
CS0475	Property Programme 20-21	934	0	934	970	916	0	0	0	0	0	0	934	934
CS0511	Property Programme 21-22	2,270	0	2,270	1,000	350	0	0	0	0	0	0	2,270	2,270
CS0460	Mitre Court CPU Property & Equip	1,665	73	1,738	1,738	1,503	0	0	0	0	250	0	1,488	1,738
CS0230	Beechgrove Allotments	0	0	0	0	0	148	0	0	0	148	0	0	148
CS0408	Top of Town - purchase 21 St Johns St	325	0	325	280	251	0	0	0	0	0	0	325	325
CS0050	Carbon Management	582	-73	509	582	122	0	0	0	0	0	0	509	509
CS0420	Electric vehicle charging Infr (Taxi Scheme)	379	0	379	379	129	0	0	0	0	379	0	0	379
CS0495	Bradford LAD Scheme	421	0	421	3,500	3,295	600	400	0	0	1,421	0	0	1,421
CS2000	DDA	62	0	62	30	0	59	50	0	0	0	0	171	171
CS0381	Godwin St	570	5,500	6,070	6,000	5,255	10,500	3,000	2,000	0	570	21,000	0	21,570
CS0485	Advanced Fuel Centre	0	0	0	0	0	0	0	0	0	0	0	0	0
CS0409	Coroner's Court and Accommodation	2,930	0	2,930	2,530	1,936	500	0	0	0	0	0	3,430	3,430

CS Ref	Scheme Description	2021-22 Budget	Finance updates	Revised 2021-22 Budget	Forecast	Spend UPDATED 28 Feb	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025-onwards Budget	Specific Grants, cap receipts, reserves	Invest to Save Funding	Corporate Borrowing	Budget Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CS0457	Simpson Green - roof	13	0	13	13	0	0	0	0	0	0	0	13	13
CS0445	Core IT Infrastructure	1,756	1,726	3,482	3,426	2,360	497	580	0	0	0	0	4,559	4,559
CS0505	ISG new Equipment	15	0	15	15	0	0	0	0	0	0	0	15	15
CS0515	IT – End to End	330	0	330	0	0	0	0	0	0	0	0	330	330
CS0514	Birksland - Mail & Print Machine	72	0	72	0	0	0	0	0	0	0	0	72	72
CS0520	Regeneration Opportunity	16,500	0	16,500	0	0	0	2,500	5,500	4,000	4,000	0	24,500	28,500
CS0521	Buttershaw Youth Centre	30	0	30	30	0	0	0	0	0	0	0	30	30
CS0522	Children's Homes Capital Works	390	0	390	195	48	0	0	0	0	0	0	390	390
CS0525	Baildon Library	0	500	500	0	0	945	0	0	0	1,000	0	445	1,445
Total Corp Resources – Estates & Property Services		29,576	7,726	37,302	20,831	16,203	13,749	6,530	7,500	4,000	7,768	21,000	40,313	69,081
Reserve Schemes & Contingencies														
CS0395z	General Contingency	201	0	201	0	0	1,000	1,000	0	0	0	0	2,201	2,201
CS0395b	Changing Places Toilets	80	0	80	0	0	0	0	0	0	0	0	80	80
CS0397z	Property Programme	0	0	0	0	0	2,000	2,000	0	0	0	0	4,000	4,000
CS0399z	Strategic Acquisition	0	0	0	0	0	10,000	10,000	10,000	13,460	0	43,460	0	43,460
CS0400z	Keighley One Public Sector Est	0	0	0	0	0	0	9,500	4,000	4,500	0	18,000	0	18,000
CS0402z	Canal Road Land Assembly	0	0	0	0	0	450	0	0	0	0	0	450	450
CS0401z	Depots	0	0	0	0	0	500	2,000	500	0	0	0	3,000	3,000
CS0485z	Advanced Fuel Centre & Vehicles	916	0	916	0	0	2,298	896	1,000	920	64	5,466	500	6,030
2018-19 Schemes														
CS0404z	Sports Pitches	-117	0	-117	0	0	403	4,248	4,250	0	2,383	0	6,401	8,784
CS0489z	Playgrounds	0	0	0	0	0	1,087	2,750	0	0	1,035	0	2,802	3,837
CS0405z	City Hall	500	0	500	0	0	0	5,000	3,000	3,500	2,000	5,000	5,000	12,000
CS0407z	Affordable Housing	0	0	0	0	0	0	8,000	10,724	10,500	14,430	14,794	0	29,224
CS0408z	Top of town	0	0	0	0	0	0	2,675	0	0	0	0	2,675	2,675
CS0381z	Godwin St (fmr Odeon)	1,500	-1,500	0	0	0	0	0	0	0	0	0	0	0
2020-21 Schemes														
CS0060z	Vehicles	0	0	0	0	0	0	3,000	0	0	0	3,000	0	3,000

CS Ref	Scheme Description	2021-22 Budget	Finance updates	Revised 2021-22 Budget	Forecast	Spend UPDATED 28 Feb	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025- onwards Budget	Specific Grants, cap receipts, reserves	Invest to Save Funding	Corporate Borrowing	Budget Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CS0060zb	Electric vehicles/ New street cleansing	423	0	423	0	0	500	0	0	0	0	923	0	923
CS0472z	District Heating	250	0	250	0	0	0	4,752	6,702	2,611	6,459	2,871	4,985	14,315
CS0473z	Renewable Energy (Solar Farm)	0	0	0	0	0	500	3,000	1,500	0	2,000	3,000	0	5,000
CS0476z	Additional Building controls	750	0	750	0	0	0	500	500	750	0	0	2,500	2,500
CS0474z	Transforming cities fund	0	0	0	0	0	19,037	44,090	9,444	0	72,571	0	0	72,571
CS0480z	Flood Alleviation	200	0	200	0	0	0	0	0	0	200	0	0	200
CS0445z	Core IT Infrastructure 20-21	506	-506	0	0	0	0	0	0	0	0	0	0	0
CS0484z	New Reserve	0	0	0	0	0	2,000	0	0	0	0	0	2,000	2,000
2021-22 Schemes														
CS0060z	Vehicles	0	0	0	0	0	0	0	3,000	0	0	3,000	0	3,000
CS0397x	Property Programme	0	0	0	0	0	0	0	2,000	0	0	0	2,000	2,000
CS0395x	General Contingency	0	0	0	0	0	0	0	1,000	0	0	0	1,000	1,000
CS0373z	BACES	300	-300	0	0	0	0	0	0	0	0	0	0	0
CS0488z	Lap tops for Children	0	0	0	0	0	1,100	1,100	0	0	0	0	2,200	2,200
CS0244z	SEND	500	0	500	0	0	2,000	3,000	500	0	0	0	6,000	6,000
CS0482z	Marley Playing Field	200	0	200	0	0	300	0	0	0	0	0	500	500
CS0436z	Children's Home	1,572	0	1,572	0	0	1,577	0	0	0	250	2,653	246	3,149
CS0445x	IT	0	-1,220	-1,220	0	0	1,220	0	0	0	0	0	0	0
Total - Reserve Schemes & Contingencies		7,781	-3,526	4,255	0	0	45,972	107,511	58,120	36,241	101,392	102,167	48,540	252,099
TOTAL - All Services		161,903	10,820	172,723	111,246	80,370	225,769	252,551	148,012	72,379	459,558	220,343	191,533	871,434



Report of the Strategic Director of Children's Services to the meeting of Executive Committee to be held on 5 April 2022

BL

Subject:

Ensuring the Sufficiency of Specialist Places for Children and Young People with Special Educational Needs and Disabilities (SEND) across the Bradford District and increasing the Mainstream NET Capacity of the School.

Summary statement:

To establish a 24 place Resourced Provision at Bingley Grammar School as part of the construction works to enlarge the school premises, increasing the overall mainstream net capacity by 150 places and enabling the removal of fourteen temporary units.

EQUALITY & DIVERSITY:

The Local Authority must not discriminate directly or indirectly against any group or individual. The school and any proposed new provision will continue to cater for the needs of all children and serve its community. The proposal will have **no detrimental impact** on equality and diversity.

An Equality Impact Assessment has been carried out and can be seen in Appendix A.

Marium Haque
Interim Strategic Director - Children's Services

Report Contact: Emma Hamer
Phone: (01274) 439535
E-mail: Emma.Hamer@bradford.gov.uk

Portfolio:

Education, Employment and Skills

Overview & Scrutiny Area:

Children's Services

1. SUMMARY

This report asks the Executive to approve:

The creation of a 24 place Resourced Provision for children and young people with Communication and Interaction needs including Autistic Spectrum Disorders.

2. BACKGROUND

Over recent years there has been a significant increase in the number of Children entering the secondary phase of education for both mainstream and Specialist provision across the District.

2.1 Statutory Consultation – Establishment of a Resourced Provision

- 2.1.1 The Bradford District has experienced a significant increase in demand for Special Educational Needs and Disabilities (SEND) provision over the last 10 years.
- 2.1.2 The number of children and young people with an EHCP within the Bradford district continues to rise year on year. The high levels of occupancy of the current specialist provisions demonstrates that there is a need to develop more specialist provisions across the district in order to meet current and future demand.
- 2.1.3 The development of the proposed Resourced Provision would ultimately reduce the reliance on placing children and young people with SEND, within more expensive specialist provisions outside of our Local Authority.
- 2.1.4 Data from the DfE Statistical Release and the SEN2 Return demonstrates that, despite the decrease that we have seen in the birth rate both within the Bradford district and nationally, the percentage increase in the number of children and young people with an Education, Health and Care Plan continues to rise.
- 2.1.5 The percentage increase in the number of children and young people with an Education, Health and Care plan for the Bradford District between 2017 and 2021 was 14.6%. This is significantly higher than the increase of 9.7% in Yorkshire and Humber during the same period and the national increase of 10.2 %.
- 2.1.6 'The Strategic Plan 2021 – Sufficiency of Specialist Places for Children and Young people in Bradford' forecasts that an additional 100 to 120 specialist places between the academic year of 2021 to 2022. The projections further show that we will need to increase specialist places again for both the academic years 2022 to 2023 and 2023 to 2024 by 100 to 120 places each year.
- 2.1.7 'The Strategic Plan 2021 – Sufficiency of Specialist Places for Children and

Young people in Bradford' highlights the current pressure points and the gaps in specialist provision across the Bradford District. The report highlights that specialist places are required for children and young people with Communication and Interaction needs including Autistic Spectrum Disorders.

- 2.1.8 Bingley Grammar School lies within the Shipley constituency. The most prevalent primary need within this constituency is for children and young people with an Education, Health and Care Plan for Communication and Interaction needs including Autistic Spectrum Disorders.
- 2.1.9 A Local Authority Led Resourced Provision for secondary aged children of up to 24 places with a designation of Communication and Interaction needs including Autistic Spectrum Disorders would ease the pressure on the Resourced Provisions across the district and offer a clear pathway for parents and children accessing specialist provision.

2.2 Non-Statutory Consultation – Increase Mainstream Net Capacity

- 2.2.1 Bingley Grammar School admitted up to an additional 30 pupils into year 7 in September 2019, 2020 and 2021, despite them having difficulties in accommodating a third year of increased intake.
- 2.2.2 Additional built capacity to accommodate an extra form of entry in every year group (Years 7 - 11) would enable Bingley Grammar School to continue to admit bulge classes until the current increased demand has diminished. It would also offer flexibility should the number of younger children across the District increase in the future and the additional places are again required or required for longer than currently forecast. New permanent built accommodation being the most suitable to meet the needs of the children and young people.

3. OTHER CONSIDERATIONS

3.1 Statutory Consultation – Establishment of Resourced Provision

- 3.1.1 The proposed establishment at a maintained school of a provision that is recognised by the Local Authority as reserved for children with Special Educational Needs and Disabilities requires the Local Authority to publish formal Statutory Notices.
- 3.1.2 The DfE document 'Making significant changes ('prescribed alterations') to maintained schools' states that the statutory process must be followed to propose the establishment of SEND provision in a mainstream school. The statutory process has four stages:
- Publication of statutory proposals
 - Representation (formal consultation for 4 weeks)
 - Decision (within 2 months of the representation)
 - Implementation

3.2 Non-Statutory Consultation – Increase Mainstream Net Capacity

- 3.2.1 The statutory process must also be followed when a proposed enlargement of a school is permanent (more than 3 years) and where the capacity of the school is increased by more than 30 pupils and 25% or 200 pupils, whichever is the lesser. For enlargements less than this, a non-statutory process can be followed.
- 3.2.2 Although the proposed expansion at Bingley Grammar School does not require a statutory process, the Council carried out consultation on both matters to ensure that the views of all the community and those potentially affected by the proposals were sought and considered.
- 3.3 It is important that the proposals are the subject of broad consultation with all interested parties to ensure that all views are considered and that you are fully informed and involved before a final recommendation is made.
- 3.4 The responses to this consultation for maintained schools must be fully analysed and considered before the Local Authority decides to publish statutory proposals in the local newspapers.
- 3.5 The decision to approve the proposals to establish a 24 place specialist Resourced Provision as part of the construction works to enlarge the school premises rests with the Council's Executive.

3.6 Consultation Outcomes

- 3.6.1 Following approval from the Interim Strategic Director of Children's Services to consult on the proposal a consultation process commenced on 13th January 2022 and closed on 10th February 2022. The consultation outcome report, including all the responses received is provided in Appendix G.
- 3.6.2 All interested parties were invited by letter/email to respond to the consultation. The letters/emails explained the proposals, where the consultation documentation could be found online, or details of receiving a paper copy, how interested parties could make a response and finally details of scheduled public consultation meetings. A full list of all interested parties consulted with is provided within Appendix B. A sample consultation letter can be found in Appendix C.
- 3.6.3 The consultation documents were all made available on Bradford's Local Offer Website, Bradford Schools Online and the Bradford Council Website. All of the websites invited all interested parties to respond to the consultation.
- 3.6.4 The option to respond to the consultation either via an electronic survey, letter or email was communicated on all of the websites.
- 3.6.5 All of the responses received came through the online survey or nominated email address. No paper letters were received.

- 3.6.6 A total of sixty-five people completed the online questionnaire. In response to the statutory consultation – establishment of a Resourced Provision, fifty-three agreed with the proposal, six disagreed and six were unsure. In response to the non-statutory consultation - increase mainstream NET capacity, fifty-eight agreed with the proposal, six disagreed and one was unsure. The written comments received are available in Appendix G.
- 3.6.7 Three consultation meetings were arranged. Due to the pandemic these meetings were held virtually on the below dates:
- Tuesday 18th January 2022 10:00am - 11:00am
 - Thursday 27th January 2022 1:00pm - 2:00pm
 - Wednesday 2nd February 2022 6:00pm - 7:00pm
- 3.6.8 The first public consultation meeting arranged received no requests for attendance and as such did not proceed.
- 3.6.9 The second public consultation meeting received only one request to attend. The request was from a local Primary School and the two staff members in attendance supported the proposal. They acknowledged that the establishment of a Resourced provision would be a positive step and as a Primary School with their own Resourced Provision for children with Communication and Interaction needs including Autistic Spectrum Disorders, it was recognised that this would enable children within their school to progress into the local Secondary School with their peers.
- 3.6.10 The third public consultation meeting received one request to attend. This person was contacted via telephone. Given that their questions were answered during the call and there were no further requests for attendance, the consultation meeting did not proceed. Their feedback was positive and supported the proposals to increase the NET capacity and to establish a 24 place Resourced provision.
- 3.6.11 An internal enquiry was received relating to post -16 provision, this is not within the scope of this proposal.
- 3.6.12 The proposal is fully supported by the Headteacher and Governing Body at Bingley Grammar School.

3.7 Publication of Statutory Proposals and Representations

- 3.7.1 Following approval from the Interim Strategic Director of Children's Services the Statutory Proposal was published on 13th January 2022, see Appendix D.
- 3.7.2 The Representation Period for the proposals ended on 10th February 2022. During this period any person or organisation could submit comments either in support of or objecting to the proposal to the Local Authority to be taken into account by the decision maker.

- 3.7.3 The statutory proposal received sixty-five responses to the online questionnaire, two responses from individuals attending a public meeting, one response received via telephone and one internal e-mail query was received. Full details of all the representation responses and analysis of these responses can be found in Appendix G.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Revenue Costs

- 4.1.1 The proposed specialist places will be funded in accordance with the local determined funding formula for special educational needs pupils. Core funding will be delegated to the Bingley Grammar School for the agreed number of places. Additional funding would be paid in accordance with individual pupil needs. The revenue funding for the specialist places is included in the High Needs Block (HNB) allocation determined by the Schools Forum. The Local Authority would maintain a service level agreement with Bingley Grammar school. This agreement would be reviewed annually.

4.2 Capital Costs

- 4.2.1 The Council's Executive Committee approved the use of £6.1m Basic Needs Capital Grant Funding for the construction works at Bingley Grammar school to increase the net capacity by 150 and to create suitable space for a specialist Resourced Provision (subject to consultation and approval) in October 2021.
- 4.2.2 Bingley Grammar School will contribute the revenue from the resale of the existing temporary accommodation (possibly up to £500K) towards the scheme.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Individual risks associated with the development/expansion programme will be identified and managed as part of the overall project to deliver the sufficiency of specialist places across the District.

6. LEGAL APPRAISAL

- 6.1 Bradford Metropolitan District Council (the Local Authority) has a statutory duty under The Education Act 1996 Section 14(1) to ensure that there are a sufficient number of school places for all children and young people who are resident within the Bradford District.
- 6.2 The Local Authority has specific duties to ensure that there is sufficient specialist provision available for children and young people with Education, Health and Care Plans (EHCPs), where their EHCPs determine that their needs should be met in specialist provision.

- 6.3 Local Authorities must follow a statutory process by publishing formal statutory proposals for proposed changes that are expected to be in place for more than two years:-
- 6.3.1 When the proposed establishment or alteration of a provision that is recognised by the Local Authority as reserved for children with Special Educational Needs and Disabilities at a maintained school; and
- 6.3.2 When a proposed enlargement of a mainstream school is permanent (more than years) and where the capacity of the school is increased by more than 30 pupils and 25% or 200 pupils, whichever is the lesser. For enlargements less than this, such as the one at Bingley Grammar School, a non-statutory process can be followed.
- 6.4 In November 2021 the Interim Strategic Director of Children's Services approved the publication of statutory proposals. Statutory proposals were published on 13 January 2022 ending on 10 February 2022 during which period any person or organisation could submit comments on or objections to the proposals to the Council to be taken into account by the decision maker. These will be considered by the Executive in its capacity as decision-maker when it determines the proposals at the end of the Representation Period. Executive can decide to reject, approve, approve with modifications, or approve subject to certain conditions e.g. granting of planning permission.
- 6.5 The following factors need to be considered in deciding whether or not to approve Statutory Proposals. The Executive Committee should be satisfied that:
- the appropriate consultation and representation period has been carried out
 - all comments and objections received must be considered by the Executive Committee
 - consider the quality and diversity of the school
 - consider the demand for school places
 - in assessing demand consider proposal admission arrangements
 - have regard to the Public Sector Equality Duty
 - consider the impact on community cohesion
 - consider the SEN Improvement Test that the proposed arrangements are likely to lead to improvement in the standard, quality and/or range of educational provision for children with special educational needs and disabilities
 - be satisfied that travel and accessibility has been properly taken in to account
 - be satisfied that any land, premises or capital required to implement the proposal will be available
 - consider if the schools will be able to fulfil the legal requirement that suitable outdoor space can be provided in order to enable physical education is provided to pupils in accordance with the school curriculum; and that pupils play outside. The provision may be

fulfilled by access to suitable facilities off-site

7. OTHER IMPLICATIONS

7.1 SUSTAINABILITY IMPLICATIONS

There are no direct sustainability implications arising from this report. Any development or changes to buildings undertaken as a result of these proposals will be undertaken in a sustainable way which minimises the future impact of the Local Authority's carbon footprint.

7.2 GREENHOUSE GAS EMISSIONS IMPACTS

The proposals would not impact on gas emissions. If children are able to attend their local provision this could lead to a reduction in emissions with travel being reduced.

7.3 COMMUNITY SAFETY IMPLICATIONS

This proposal will allow the children and young people to build their skills in a specialist environment and access their own community in the safest and most independent fashion.

7.4 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from this report.

7.5 TRADE UNION

Trade Unions have been informed of the proposals as part of the statutory consultation process.

7.6 WARD IMPLICATIONS

Ward Councillors have been informed of the proposals as part of the statutory consultation process.

7.7 IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE

7.7.1 The proposal seeks to enhance the provision available for children and Young people.

7.7.2 The expansion of the school and the increase in the built capacity will assist In providing an improved learning environment with the removal of external temporary classrooms.

- 7.7.3 The establishment of the proposed Resourced Provision would enable children and young people with Communication and Interaction needs including Autistic Spectrum Disorders to attend their local school and remain within their local community.

7.8 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

General Data Protection Regulation principles relating to individuals' data and rights under the Data Protection Act 2018 will be respected. Privacy implications arising from this proposal have been addressed by anonymising consultees' personal information together with any information which may enable them to be identified from their responses and the summary of their responses.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

- 9.1 Considering the results of the consultation, the Executive can decide to:

(a) Approve the proposal to establish at Bingley Grammar School a new Specialist Resourced Provision for up to 24 children and young people with Communication and Interaction needs including Autistic Spectrum Disorders; and

Approve the related proposal to enlarge the premises of Bingley Grammar School by increasing the capacity by 150 places.

OR

(b) Reject the above proposals and the status quo remains, leaving a significant shortage of places available in specialist places for the children and young people across the District.

10. RECOMMENDATIONS

- 10.1 Approve the proposal to establish at Bingley Grammar School a new Specialist Resourced Provision for up to 24 children and young people with Communication and Interaction needs including Autistic Spectrum Disorders; and
- 10.2 Approve the related proposal to enlarge the premises of Bingley Grammar School by increasing the capacity by 150 places.

11. APPENDICES

Appendix A: Equality Impact Assessment
Appendix B: List of Consultees
Appendix C: Sample Consultation Letter
Appendix D: Copy of Statutory Proposal
Appendix E: Evidence of Need
Appendix F: SEN Improvement Test
Appendix G: Consultation Outcome Report

12. BACKGROUND DOCUMENTS

The Strategic Plan 2021 – Sufficiency of Specialist Places for Children and Young People in Bradford

The School Organisation Plan 2020

Equality Impact Assessment Form

Department	Children's Services Education and Learning	Version no	V0.1
Assessed by	Diane Cochrane / Sarah Flockton	Date created	18/11/ 2021
Approved by	Emma Hamer	Date approved	
Updated by	Diane Cochrane	Date updated	4/01/2022
Final approval	Emma Hamer	Date signed off	11/01/2022

The Equality Act 2010 requires the Council to have due regard to the need to

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and
- foster good relations between different groups

Section 1: What is being assessed?

1.1 Name of proposal to be assessed.

To establish a 24 place specialist resourced provision at Bingley Grammar School as part of the construction works at the School to enlarge the school premises, increasing the overall mainstream net capacity by 150 places and enabling the removal of fourteen temporary units.

1.2 Describe the proposal under assessment and what change it would result in if implemented.

There is a shortage of specialist places across the district. The Strategic Plan 2021- Sufficiency of Specialist Places for Children and Young People in Bradford, indicates that we need a further 100 to 120 specialist places each year over the next 3 years.

A key pressure point for specialist provision has been identified for secondary aged children and young people with Communication and Interaction needs including Autistic Spectrum Disorder (ASD).

Establishing a Resourced Provision for up to 24 places at Bingley Grammar School will contribute to ensuring that this demand is met.

Section 2: What the impact of the proposal is likely to be?

2.1 Will this proposal advance equality of opportunity for people who share a protected characteristic and/or foster good relations between people who share a protected characteristic and those that do not? If yes, please explain further.

The proposal will expand and further develop the network of specialist provision across the District which forms part of:

- A coherent geographical spread of provision across the District;
- A dynamic network;
- A flexible and responsive provision.

This proposal will advance the equality of opportunity and a range of improved outcomes for children and young people with Special Educational Needs and Disabilities (SEND) by creating additional specialist places.

The development of additional specialist places is based on the following principles:

- All children to be valued equally, regardless of their ability, behaviour, family circumstances, ethnic origin, gender and sexual orientation.
- All children are to be provided with the best learning opportunities, environment and experience which maximises inclusion into mainstream classes where appropriate.
- All children are entitled to a broad, balanced and relevant curriculum which is differentiated to meet individual needs.
- Children's diverse special educational needs require a range of flexible and varied provision.

2.2 Will this proposal have a positive impact and help to eliminate discrimination and harassment against, or the victimisation of people who share a protected characteristic? If yes, please explain further.

Yes – by providing and expanding additional specialist places for children and young people with SEND alongside their mainstream peers where appropriate. This will help to eliminate discrimination and harassment by fostering a greater understanding of each other's needs, through early identification, assessment and intervention using specialist staff and high quality practitioners to improve outcomes for all children with SEND.

2.3 Will this proposal potentially have a negative or disproportionate impact on people who share a protected characteristic? If yes, please explain further.

No – there will be no negative impact or disproportionate impact on any group who share protected characteristics.

The highest number of Education and Health Care Plans by primary need across the Bradford district is for Communication and Interaction Inc. Autistic Spectrum Disorder. This has shown a 6.9% increase between October 2020 and October 2021

Children and Young People with SEND, including Communication and Interaction

needs including Autistic Spectrum Disorder (ASD) will benefit from these proposals.

2.4 Please indicate the level of negative impact on each of the protected characteristics?

(Please indicate high (H), medium (M), low (L), no effect (N) for each)

Protected Characteristics:	Impact (H, M, L, N)
Age	N
Disability	N
Gender reassignment	N
Race	N
Religion/Belief	N
Pregnancy and maternity	N
Sexual Orientation	N
Sex	N
Marriage and civil partnership	N
Additional Consideration:	
Low income/low wage	N

2.5 How could the disproportionate negative impacts be mitigated or eliminated?

(Note: Legislation and best practice require mitigations to be considered, but need only be put in place if it is possible.)

The Local Authority and strategic partners have made significant efforts to mitigate against any negative impacts; whilst continuing to use High Needs Block funding to intervene early and use it effectively to improve outcomes for Children and Young people with SEND.

Council officers continue to play an important role to support the changes. In order to identify and manage any negative effects, the proposals will be implemented using a phased approach, so any risks can be identified and mitigated where possible.

Full consultation will be carried out with all interested parties, to ensure we capture all the identifiable risks and views of all partners.

We will further review the potential impact on protected characteristics as part of the development of the delivery programme.

Section 3: Dependencies from other proposals

3.1 Please consider which other services would need to know about your proposal and the impacts you have identified. Identify below which services you have consulted, and any consequent additional equality impacts that have been identified.

Prior to this proposal there has been considerable analysis undertaken to identify the need for increasing and developing specialist provision places for children and young people across the district. We have assessed the optimal location of the proposed provisions. Part of this work has been considering the need and also the availability of suitable accommodation, alongside schools with falling numbers and within current Capital constraints.

Analysis of all previous consultation responses received and information gathered from previous public meetings and consultations, clearly supports the LA's position in the creation of additional specialist places, especially for children and young people with Communication and Interaction needs including Autistic Spectrum Disorders.

We will consult with all interested parties as listed below:

- Parents/Carers
- School staff and Governors
- Bradford and Airedale Parents Forum
- Bradford and Airedale NHS Trusts/CCG's
- Elected members
- Local MPs
- Trade Unions
- Neighbouring Authorities
- SENDIASS - Barnado's
- Parish & Mosque Councils
- Muslim Association
- CoE and Catholic Diocese for Bradford/Leeds
- Relevant charities and voluntary organisations
- Any other interested parties

The additional proposed SEND places have been agreed by the School's Forum and if approved will be funded from the High Needs Block.

Section 4: What evidence you have used?

4.1 What evidence do you hold to back up this assessment?

The proposals have all been informed by the extensive evidence and analysis from a range of sources:

- The Strategic Plan 2021 - Sufficiency of Specialist Places for Children and Young People in Bradford.
- Strategic aims and objectives set out in related strategies and plans and initiatives including the Education and School Improvement plan.

- The Children and Families Act 2014 and the SEND 0-25 Code of Practice 2014.
- Bradford District School Organisational Plan.
- Detailed analysis of the placement of children and the number of children and young people taking up out of authority placements.
- The commissioning of 360 additional places by Schools Forum in 2018/19.
- The commissioning of 354 additional specialist places by the Schools Forum in January 2019/20.
- The commissioning of 100-120 additional specialist places by the school's forum in November 2021, for 2021/2022 and for the following next 2 academic years

The number of children and young people with an EHCP within the Bradford district continues to rise year on year, above both regional and national averages. The high levels of occupancy of the current specialist provisions demonstrates that there is a need to develop more specialist provisions across the district in order to meet current and future demand. The development of further specialist provisions will ultimately reduce the reliance on placing children and young people with SEND, within more expensive specialist provisions outside of our Local Authority.

Using a growth model for EHCPs based on JSNA, census and other intelligence data including the SEND Data Dashboard, we project that the number of EHCPs in Bradford will continue to increase. We can project the number of additional specialist places required in the medium term by taking an average of the forecast data over the coming two years which projects the increases as follows:

- The number of primary aged children with an EHCP will rise by 5.47% each year.
- The number of secondary aged children and young people with an EHCP will rise by 10.49% each year.

From this, our current projection is that we will require an additional 100 to 120 specialist places between the academic year of 2021 to 2022. With these places being delivered across both the Special School sector and in Resourced Provisions.

4.2 Do you need further evidence?

Before the Local Authority can establish provision in a maintained school, there is a statutory process that we must follow. Whenever the Local Authority proposes to establish, increase places or make changes to specialist provision, all interested parties who are likely to be affected by the Councils proposals must be consulted in the development of the proposals prior to publication of statutory notices.

This is a voluntary aided school and therefore the LA must also work with the Governing Board of the School when making this proposal.

Section 5: Consultation Feedback

5.1 Results from any previous consultations prior to the proposal development.

In November 2021 the school's forum agreed to commission an additional 100-120 places for the 2021-2022 academic year. The demand for specialist places is continuing to increase as parental preferences change with the availability of more provision across the district

We have undertaken numerous consultations on various developments in January and July 2019 and January 2020 had both verbal and written feedback.

In the main, the general feedback from both parents and professionals is positive. For example:

- The places are very much needed as the children with SEND need alternative provision so that their individual needs can be met by specialist staff in the correct environment to support a calm and engaged curriculum. Although every need is made to be inclusive for children with SEND a separate provision is sometimes needed.
- It will be welcomed wholeheartedly by both families and schools to support children in Bradford with special needs
- A vital development that needs to occur to ensure that all young people have a fair chance of a good quality of life.

5.2 The departmental feedback you provided on the previous consultation (as at 5.1).

We feedback to any departments when concerns are raised that are not part of the new or expanding development as part of our consultation process. This has seen changes made to processes and communications.

We now produce a FAQ for parents and staff as part of the consultation process. This is to explain some of the repeated concerns raised and how we will deal with these.

5.3 Feedback from current consultation following the proposal development (e.g. following approval by Executive for budget consultation).

As a result of the statutory consultation processes any changes required to the proposal will result in an updated EIA being produced if necessary.

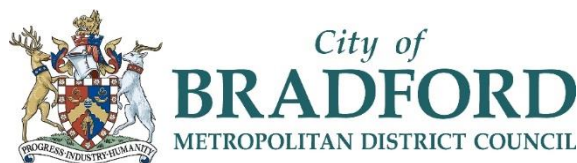
5.4 Your departmental response to the feedback on the current consultation (as at 5.3) – include any changes made to the proposal as a result of the feedback.

Feedback from all interested parties will be used to refine the proposal. However, in general the feedback received to date has been very supportive of the proposal to increase and develop additional specialist places for children and young people with SEND.

We are committed to on-going dialogue with all interested parties on the delivery of the proposals.

List of Consultees

Interim Director/Assistant Directors of Children's Services
All Councillors
All Neighbourhood Forums
All Schools
Education and Learning (Formerly Bradford Achievement Service)
Bradford Youth Service
Catholic Diocese
C of E Diocese
Children's Services Managers
Council for Mosques
Headteacher, staff and Chair of Governors at Bingley Grammar School
Media
MPs
Muslim Association
Parents/Carers
Parish/Town Councils
Neighbouring Authorities
School Staff
Trade Unions
SENDIASS – Barnado's
Bradford and Airedale NHS Trusts/CCG's
Wider public audience: Bradford Schools Online (BSO), Bradford Council Website, Local Offer Website



Department of Children's Services

Aiming High for Children

Intelligence and Sufficiency

7th Floor

Margaret McMillan Tower
Bradford
BD1 1NN

Tel: 01274 438260

SENDPlacesConsultation@bradford.gov.uk

Dear Parents/Carers,

Consultation on the Proposal to Establish a Local Authority Led Resourced Provision (RP-LA) for Children and Young People with Special Educational Needs and Disabilities at Bingley Grammar School and Increase the Overall Mainstream Capacity of the School by 150 Places.

Before the Local Authority can increase or make changes to provision in maintained schools, there is a statutory process that must be followed. Whenever the Local Authority proposes to increase places or make changes to specialist provision, all interested parties who are likely to be affected by the Councils proposals must be consulted during the development of the proposals.

We are currently entering into the Statutory Notice phase which will run from 13th January to 10th February 2022.

The Local Authority is undertaking a consultation on the following proposals:

Statutory Proposal 1:

- To establish a new Resourced Provision – Local Authority Led at Bingley Grammar School with effect from 1st September 2022 for up to 24 children and young people with Communication and Interaction needs including Autistic Spectrum Disorders (ASD).

Non-Statutory Proposal 2:

- To build new permanent accommodation at Bingley Grammar school to accommodate the needs of additional mainstream pupils and provide space for a Resourced Provision as detailed above in proposal 1. The additional built capacity will accommodate up to an additional 150 pupils (an additional form of entry in years 7-11) and will enable the school to admit bulge classes until the increased demand has diminished and/or as required in the future.

Consultation

We are currently entering into the Statutory Representation Phase, following the publication of a Statutory Notice. This phase runs from 13th January 2022 to the 10th February 2022.

Enclosed is a paper copy of the questionnaire. This must be shared with your parents, governors and staff. This questionnaire is also available online and we would encourage you to share this link as the preferred option.

Bingley Grammar School online survey – <https://online1.snapsurveys.com/3qa7pr>
Or scan the below QR code.



The local community and other interested parties are also being consulted on regarding these proposals. (Further details of who we are consulting with can be found online).

Prior to making any decisions in relation to the proposals for maintained schools, the responses to the consultation will be fully analysed and the shared views collected will help shape the final proposal report. This will be presented to The Council Executive Committee for consideration and a decision on the 5th April 2022.

Consultation documents

If you would like further information about these proposals, please refer to the following supporting documents:

- The Strategic Plan 2021- Sufficiency of Specialist Places for Children and Young People in Bradford
- Statutory proposal for prescribed alteration document
- Map showing Shipley Schools and Resourced Provisions
- Full list of Consultees
- Consultation Questionnaire
- Equality Impact assessment
- SEN Improvement Test
- SEN Evidence of Need

All of the above documents can be found online by visiting:

<https://localoffer.bradford.gov.uk/Content.aspx?mid=589> - Bradford SEND Local offer
Or www.bradford.gov.uk/consultations

Consultation Meetings: Due to Covid 19 and the restrictions on public meetings we are unable to undertake face to face meetings. However, three virtual sessions will be held on the following dates:

Tuesday 18th January 2022: 10:00am -11:00am

Thursday 27th January 2022: 1:00pm -2:00pm

Wednesday 2nd February 2022: 6:00pm-7:00pm

Should you wish to attend one of these virtual meetings, please send an e-mail to SENDPlacesConsultation@bradford.gov.uk to request the link for your preferred date.

The consultation closes on 10th February 2022. All responses must be received by this date.

A copy of the consultation information and questionnaire in regards to your young person/s school can be found online by visiting:

<https://www.bradford.gov.uk/consultations/current-consultations/consultation-and-engagement/>

Alternatively, you can obtain a paper copy from the school office or from the Intelligence & Sufficiency Service, Margaret McMillan Tower, 7th Floor, Princes Way, Bradford, BD1 1NN. Tel: 07582100218 or email:

SENDPlacesConsultation@bradford.gov.uk.

Many thanks for your support.

Yours sincerely,



Emma Hamer
Strategic Manager – Intelligence & Sufficiency Service

Statutory Proposal for a Prescribed Alteration

Proposal to:

1. Establish a new Specialist Resourced Provision for up to 24 children and young people with Communication and Interaction needs including Autistic Spectrum Disorders (ASD).
2. Undertake construction works at Bingley Grammar School to enlarge the school premises, increasing the overall mainstream net capacity by 150 places.

School and Local Authority details:

School: Bingley Grammar School, Keighley Road, Bingley, BD16 2RS. This is a voluntary aided secondary school.

Local Authority: City of Bradford Metropolitan District Council, City Hall, Bradford BD1 1HY

Description of alteration:

Statutory Proposal 1: To establish a new Specialist Resourced Provision for up to 24 children and young people with Communication and Interaction needs including Autistic Spectrum Disorders (ASD) as part of the proposed construction works at Bingley Grammar School.

A provision will be created within the school grounds that will meet the needs of children and young people with an Education, Health and Care Plan with Communication and Interaction needs including Autistic Spectrum Disorders (ASD).

The Council has developed a wide range of specialist provision across the district for children and young people with a range of Special Educational Needs and Disabilities (SEND). To enable the Council to continue to meet current and future demand existing specialist provisions are being expanded and new specialist provision, including Resourced Provisions, are being established.

Resourced Provision is an umbrella term that covers specialist provisions across the Bradford District for children and young people with SEND. Resourced Provisions are for pupils with an EHCP.

Resourced Provisions have a wide range of specialist skilled staff who have expertise within the field that the provision caters for.

All pupils accessing a Resourced Provision place will be on roll of the school and have access to both mainstream provision and the Resourced Provision, dependent on their individual needs.

This new Resourced Provision will be part of the school, but operationally led and managed by the Council's Specialist Teaching and Support Service, which has the overall strategic lead and responsibility for all of the Resourced Provisions in the Bradford District, referred to as Resourced Provision – Local Authority Led.

The admission of children and young people to the Resourced Provision will be managed by the special educational needs statutory assessment process.

The proposed implementation date of the Resourced Provision – Local Authority Led is 1st September 2022.

The Local Authority has secured the capital budget for the required improvements and building works associated with the proposed development of a 24 place Resourced Provision at the school.

Non Statutory Proposal 2:

The proposal is to build new permanent accommodation at Bingley Grammar school to accommodate the needs of additional mainstream pupils and provide space for a Resourced Provision as detailed in proposal 1. The additional built capacity will be able to accommodate up to 150 pupils (an additional form of entry in years 7-11) and will enable the school to admit bulge classes until the increased demand has diminished.

Bingley Grammar school will continue to operate in their current permanent and temporary accommodation whilst the proposed construction takes place.

We are not increasing the Published Admission Number (PAN) of the school, as forecasts indicate that the numbers of children requiring a secondary school place in this area will begin to decrease from 2025. Increasing the PAN could potentially have a negative impact on other, less popular schools in the District as the numbers requiring secondary places reduce.

A Statutory Proposal is required when a proposed enlargement is permanent and where the capacity of the school is increased by more than 30 pupils and 25% or 200 pupils, whichever is the lesser. This proposal is to increase the capacity by 150 places, therefore, there is no need for a statutory consultation but we are keen to seek your views on these proposals.

The admission of children to the mainstream school will be managed by the local authority's Admissions Team. There are no changes to the admission arrangements as part of this proposal.

The Local Authority has secured the capital budget for the required improvements and building works.

Consultation:

In order to establish a new Resourced Provision a full statutory consultation process will be undertaken.

We are currently entering into the Representation Phase following the publication of a Statutory Notice which runs from 13th January 2022 to the 10th February 2022. All representations will be analysed prior to a report being presented to the Council's Executive Committee.

Although the proposed expansion of mainstream capacity at Bingley Grammar School does not require a statutory process, the Council is undertaking consultation on both matters, to ensure that the views of the community and all interested parties who could potentially be affected by the proposals are sought and considered.

Objectives:

The proposal of additional built capacity will accommodate up to 150 pupils (an additional form of entry in years 7-11) and will enable the school to admit bulge classes until the increased demand has diminished and/or as required in the future.

As part of the new building capacity we will develop a Local Authority Led Resourced Provision at Bingley Grammar School for up to 24 places for secondary aged children and young people with Communication and Interaction needs including Autistic Spectrum Disorder (ASD) to accommodate the increasing demand for specialist provision places across the District.

There is a shortage of specialist places across the district. The Strategic Plan 2021 Sufficiency of Specialist Places for Children and Young People in Bradford indicates that we need a further 100 to 120 specialist places each year over the next 3 years. Establishing a Resourced Provision at Bingley Grammar School will contribute to ensuring that this demand is met.

When proposing development of SEND Provision, the proposers have to meet the SEN Improvement Test and be able to demonstrate that the proposed arrangements are likely to lead to improvement in the standard, quality/and or range of educational provision for children and young people with special educational needs and disabilities. The rationale and expected benefits of the proposal are set out in the SEN Improvement Test.

The proposal will build on the good standards for teaching and learning already in place at the school. The development will provide places for children and young people with SEND within the Resourced Provision. This development will not have any negative impact on other schools, academies and educational institutions in the area.

This proposal, to establish a Resourced Provision will increase parental choice in the area.

Implementation and any proposed stages for implementation:

The proposed implementation date for the Resourced Provision is 1st September 2022. The admission of children and young people to the Resourced Provision will be managed by the special educational needs statutory assessment process.

Project Costs:

In October 2021, the Council's Executive Committee approved the use of £6.1m Basic Needs Capital Grant Funding for the construction works at Bingley Grammar School to increase the net capacity by 150 places and to create suitable space for a Specialist Resourced Provision subject to consultation and approval.

Bingley Grammar School will contribute the revenue from the resale of the existing temporary accommodation (estimated to be around £0.5m) towards the scheme.

The proposed new specialist places at Bingley Grammar School will be funded from the High Needs Block, which is part of the ring-fenced Dedicated Schools Grant (DSG), in accordance with the annually agreed Place Plus Model (the local determined funding formula for allocating funding to schools in support of children and young people with Education Health and Care Plans).

Element 1 of the place funding will be delegated to the school for an agreed number of places. Element 2 (of place funding) and Element 3 (additional top up funding, allocated with reference to an individual pupil's needs as defined in their EHCP, using the local determined and annually reviewed EHCP Banded Model) will be retained by the Council to pay for the staffing / resources in the proposed provision.

There is a requirement that the Governing Body of the School and the Local Authority will enter into an annual Service Level Agreement in relation to the delivery of the Specialist Resourced Provision.

Evidence of demand:

Statutory Proposal 1: The Local Authority has a statutory duty to constantly review the specialist provision available for children and young people with Special Educational Needs and Disabilities (SEND), whilst also ensuring that there are sufficient specialist places available to meet the needs of the growing SEND population.

Bradford District has experienced a significant increase in demand for Special Educational Needs and Disabilities (SEND) provision over the last 10 years. It is projected that demand will continue to grow across all sectors.

The Strategic Plan 2021 - Sufficiency of Specialist Places for Children and Young People in Bradford highlights the growing demand.

The total number of Education, Health and Care Plans (EHCPs) for 0-25 year olds across the Bradford District was recorded as 4,842 on 1st October 2021. This has increased from 4547 recorded in October 2020 and 3,673 recorded at January 2019.

In order to meet this growing demand for places we analyse the data by primary need. The three most prevalent primary needs recorded for children and young people with an EHCP in the Bradford district are:

- Communication and Interaction Inc. Autistic Spectrum Disorder (ASD)

- Social, Emotional and Mental Health (SEMH)
- Speech, Language and Communication needs (SLCN)

The number of children and young people with an EHCP within the Bradford district continues to rise year on year, above both regional and national averages. The high levels of occupancy of the current specialist provisions demonstrates that there is a need to develop more specialist provisions across the district in order to meet current and future demand.

The development of further specialist provisions will ultimately reduce the reliance on placing children and young people with SEND, within more expensive specialist provisions outside of our Local Authority.

Using a growth model for EHCPs based on JSNA, census and other intelligence data including the SEND Data Dashboard, we project that the number of EHCPs in Bradford will continue to increase. We can project the number of additional specialist places required in the medium term by taking an average of the forecast data over the coming two years which projects the increases as follows:

- The number of primary aged children with an EHCP will rise by 5.47% each year.
- The number of secondary aged children and young people with an EHCP will rise by 10.49% each year.

From this, our current projection is that we will require an additional 100 to 120 specialist places between the academic year of 2021 to 2022. With these places being delivered across both the Special School sector and in Resourced Provisions.

Our projections further show that we will need to increase specialist places again for both the academic years 2022 to 2023 and 2023 to 2024 by 100 to 120 places each year. This is the minimum number of specialist places required to be developed in order to meet demand and to control (not increase reliance) on more expensive out of authority placements.

The Local Authority's data continues to evidence that a number of key pressure points exist across the district. In order to address the key pressure points, we have identified that the following additional provision is required:

Additional Resourced Provision places for:

- Primary aged children with SEMH
- Primary aged children with Communication and Interaction including ASD
- Secondary aged children and young people with Communication and Interaction including ASD
- Secondary aged children and young people with SEMH

The development of a Resourced Provision at Bingley Grammar School will go towards easing some of the key pressure points.

The proposal will expand and further develop the specialist provisions across the District enhancing the network of Special Schools, Early Years Enhanced Specialist Provisions, Additionally Resourced Centres and Resourced Provisions which form

part of:

- A coherent geographical spread of provision across the District, minimising travel times;
- A dynamic network for sharing best practice and experience;
- Flexible and responsive provision to best meet the needs of Children and Young People with SEND.

Children and Young People with a range of Special Educational Needs and Disabilities will continue to be well served in Bradford. The Council is looking at the best way to offer a full range of provision locally for all children. We believe that a flexible district wide model will be able to respond effectively to local changes in demand.

Non Statutory Proposal 2: Under section 14 of the Education Act 1996, Local Authorities have a statutory duty to ensure that there are sufficient schools for primary and secondary education in their areas.

Over recent years there has been a significant increase in the number of children entering the mainstream secondary phase in year 7. To support the Local Authority in meeting its statutory duty, Bingley Grammar School admitted up to an additional 30 pupils into year 7 in September 2019, 2020, and 2021, despite having difficulties in accommodating a third increased intake.

Additional built capacity to accommodate an extra form of entry would enable Bingley Grammar School to admit bulge classes until the increased demand has diminished.

If the numbers of younger children go up and the additional places are required for longer than currently forecast, new permanent, built accommodation will be the most suitable to meet the needs of those pupils.

Objections and comments:

Any person or organisation may submit written objections or comments on the proposals by sending them to SENDPlacesConsultation@bradford.gov.uk by 10th February 2022. Alternatively, you can answer the on-line survey by following the link below.

Bingley Grammar School – <https://online1.snapsurveys.com/3qa7pr>

Due to Covid restrictions face to face public meetings cannot be held, however three virtual sessions are available.

Tuesday 18th January 10:00am -11:00am
Or Thursday 27th January 1:00pm -2:00pm
Or Wednesday 2nd February 6:00pm-7:00pm

Should you wish to attend one of these meetings please send an e-mail to SENDPlacesConsultation@bradford.gov.uk to request the link for your preferred date.

Alternatively, you can submit your response in writing to The Intelligence and Sufficiency Service, Children's Services, 7th Floor, Margaret McMillan Tower, Bradford, BD1 1NN.

Evidence of Need

The Local Authority has a statutory duty to review the specialist provision available for children and young people with Special Educational Needs and Disabilities (SEND), whilst also ensuring that there are sufficient specialist places available to meet the needs of the growing SEND population.

Bradford District has experienced a significant increase in demand for Special Educational Needs and Disabilities (SEND) provision over the last 10 years. It is projected that demand will continue to grow across all sectors.

All the available data shows that there will be an on-going need to provide specialist provision for early years, primary and secondary phase children and young people with a range of special educational needs and disabilities throughout the Bradford District.

Our modelling clearly indicates that additional specialist places are required to be developed over the coming years in response to continued growth in the number of EHCPs and wider demographic changes in the school population. As can be seen throughout the report, there are many variables that affect the current and future projections of required specialist places in order to meet the needs of children and young people with SEND across the Bradford District.

Several of the below variables are referred to:

- There is a significant number of children and young people across the Bradford District on SEND Support. Projections show that a proportion of this cohort will transfer onto a EHCP in the future, therefore increasing the overall EHCP cohort.
- Increase in the number of EHCPs
- Increase in the number of EHCP assessments
- High level of occupancy in established specialist places

We forecast that once a child or young person has moved into the EHCP cohort they will remain in that cohort unless they move out of the district. By analysing the flow of children and young people across each stream of SEND provision we forecast that there will be an increase in the number of children and young people that will require access to a specialist place.

Using a growth model for EHCPs based on Joint Strategic Needs Assessment (JSNA), census and other intelligence data including the SEND Data Dashboard, the Local Authority projects that the numbers of EHCPs in Bradford will continue to increase. By calculating the number of children with an EHCP currently taking up a specialist place by type of provision, we can project the number of additional places required in the medium term.

Our modelling clearly indicates that additional SEND specialist places are required to be developed in response to the continued growth in the numbers of children and young people with EHCPs.

Our forecast is regularly updated and tested against the latest available data including the tracking of the SEND cohort throughout all phases of education.

The total number of Education, Health and Care Plans (EHCPs) for 0-25 year olds across the Bradford District was recorded as 4,842 on 1st October 2021. This has increased from 4547 recorded in October 2020 and 3,673 recorded at January 2019.

The number of requests for Education, Health and Care Assessments was recorded at 953 between September 2020 and September 2021. This was an increase of 16.5% from the 818 requests for assessment received between September 2019 and September 2020.

Of the 4,842 children and young people with an EHCP 3,317 or 68.5% are of statutory school age. The SEND cohort across the Bradford district is predominantly male, this being the trend nationwide.

The number of children and young people with an EHCP within the Bradford district continues to rise year on year, above both regional and national averages.

The high levels of occupancy of the current specialist provisions demonstrates that there is a need to develop more specialist provisions across the district in order to meet current and future demand. The development of further specialist provisions will ultimately reduce the reliance on placing children and young people with SEND, within more expensive specialist provisions outside of our Local Authority.

Using a growth model for EHCPs based on JSNA, census and other intelligence data including the SEND Data Dashboard, we project that the number of EHCPs in Bradford will continue to increase. We can project the number of additional specialist places required in the medium term by taking an average of the forecast data over the coming two years which projects the increases as follows:

- The number of primary aged children with an EHCP will rise by 5.47% each year.
- The number of secondary aged children and young people with an EHCP will rise by 10.49% each year.

From this, our current projection is that we will require an additional 100 to 120 specialist places between the academic year of 2021 to 2022. With these places being delivered across both the Special School sector and in Resourced Provisions.

Our projections further show that we will need to increase specialist places again for both the academic years 2022 to 2023 and 2023 to 2024 by 100 to 120 places each year. This is the minimum number of specialist places required to be developed in order to meet demand and to control (not increase reliance) on more expensive out of authority placements.

The three most prevalent primary needs recorded for children and young people with an EHCP in the Bradford district are:

- Communication and Interaction Inc. Autistic Spectrum Disorder (ASD)
- Social, Emotional and Mental Health (SEMH)

- Speech, Language and Communication needs (SLCN)

The three most prevalent primary needs recorded for children and young people with an EHCP currently accessing a Bradford Special School Place are:

- Communication and Interaction Inc. Autistic Spectrum Disorder (ASD)
- Severe Learning Difficulties (SLD)
- Social, Emotional and Mental Health (SEMH)

The Local Authority's data continues to evidence that a number of key pressure points exist across the district. In order to address the key pressure points, we have identified that the following additional provision is required:

Additional Resourced Provision places for:

- Primary aged children with SEMH
- Primary aged children with Communication and Interaction including ASD
- Secondary aged children and young people with Communication and Interaction including ASD
- Secondary aged children and young people with SEMH

The development of a new Specialist Resourced Provision for up to 24 children and young people with Communication and interaction needs including autistic spectrum disorders (ASD) at Bingley Grammar will go towards easing some of these pressures.

SEN Improvement Test

Sufficiency of Specialist Places for Children and Young People with Special Educational Needs & Disabilities Across our District

This document demonstrates how the proposal to improve our offer of Specialist Provision by establishing a new Resourced Provision will meet the requirements of the SEN Improvement Test.

Background Information

This proposal is to establish a Specialist Resourced Provision at Bingley Grammar School as part of the proposed construction works to enlarge the school premises, increasing the overall mainstream net capacity by 150 places and enabling the removal of temporary units currently on site.

Bradford offers a range of educational provision to meet the needs of children and young people with Special Education Needs and Disabilities (SEND). This includes provision in both Local Authority Maintained Schools and Academy schools including:

- Mainstream Schools
- Special Schools
- Resourced Provision led by the school (RP-SL)
- Resourced Provision led by the Local Authority (RP-LA)
- Additionally Resourced Centre – (ARC-LA)
- Early Years Enhanced Specialist Provision (EYESP) led by the Local Authority

This proposal will create additional specialist places at Bingley Grammar School, increasing provision across the secondary school sector. This will form part of a flexible and responsive offer of provision across the district based on the following principles:

- There is an urgent need for more specialist places in Bradford due to the increase in the number of children and young people with SEND.
- All children and young people are to be valued equally, regardless of their ability, behaviour, family circumstances, ethnic origin, gender and sexual orientation.
- All children and young people are to be provided with the best learning opportunities, environment and experience which maximises their learning.
- All children and young people are entitled to a broad, balanced and relevant curriculum which is differentiated to meet individual needs.
- The diverse special educational needs and disabilities of children and young people requires a range of flexible and varied provision.

The Council has developed a wide range of specialist provision for children and young people with a range of special educational needs and disabilities. To enable

the Council to continue to meet current and future demand, existing specialist provisions are being expanded where appropriate and new specialist provisions, including Resourced Provisions are being established.

Resourced Provision is an umbrella term that covers the current specialist provisions across the Bradford District, for children and young people with SEND. Resourced Provisions are for children and young people with an Education, Health and Care Plan (EHCP).

Resourced Provisions have a wide range of specialist skilled staff who have expertise within the field that the provision caters for.

All children and young people accessing a Resourced Provision place will be on roll of the school and have access to both mainstream provision and the Resourced Provision, dependent on their individual needs.

The SEN Improvement Test

When proposing to make changes to existing SEND Provision, proposers have to meet the SEN Improvement Test and be able to demonstrate that the proposed arrangements are likely to lead to improvement in the standard, quality and/or range of educational provision for children with Special Educational Needs and Disabilities.

The required improvements of the test are as follows:

- Improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the Local Authority's Accessibility Strategy.
- Improved access to specialist staff, both education and other professionals, including external support and outreach services where applicable.
- Improved access to suitable accommodation.
- Improved supply of suitable places.
- Confirmation from the schools that they are willing to receive additional children and young people with a range of Special Educational Needs and Disabilities.
- Confirmation of specific transport arrangements.
- Confirmation of how the proposal will be funded and the planning for staffing arrangements that will be put in place.

Confirmation of the requirements:

- **Improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the Local Authority's Accessibility Strategy.**

The Local Authority has a statutory responsibility to keep under review the specialist provision it makes for children and young people with SEND. It has been identified that there is an urgent need for additional specialist places across all sectors within the District.

In order to meet the needs of children and young people with SEND residing within

the Bradford district, it is sometimes necessary to place them within specialist provisions outside of our Local Authority. Investment in local district placements would assist in addressing demand locally for families and decrease the reliance on more expensive out of authority placements.

This proposal will ensure further places are developed, in a timely manner, within the district. Developing local provision means better access for children and young people to be educated within their own communities.

The proposed provision will be established in order to create a specialist learning environment and a supportive space, for children with an Education Health and Care Plan in relation to Communication and Interaction needs including Autistic Spectrum Disorders (ASD). The service will operate from bespoke premises at the School.

All pupils in the Resourced Provision are on roll of the school and will therefore be eligible to access all activities and opportunities available to the main school pupils. The provision will be staffed by fully trained and qualified teaching staff and teaching assistants with access to specialist support such as speech and language therapy where required.

In most cases increased access to local provision will mean that unreasonably long journeys are minimised thus enabling children and young people to reach school with reduced stress, strain or difficulty, so that they can benefit from the education provided.

This proposal will therefore lead to improved access to education and associated services, including the curriculum and wider school activities while providing improved facilities and equipment.

- **Improved access to specialist staff, both education and other professionals, including external support and outreach services where applicable.**

Within the school or schools provision, the children and young people will enjoy the continued support of the full range of training and qualified specialist staff. They will also have access to trained teaching assistants and health and therapy service providers, where necessary to meet individual needs. Improved information routes and advice and support will be provided by the District Achievement Partnership (DAP), RP-SL /SENCO network meetings and schools will enable improved partnership working with professionals from other provisions.

The children and young people will be able to access the curriculum according to their needs and abilities where they will be taught by qualified teachers and trained support staff. The staff will work in close co-operation and collaboration. Through economies of scale, the provision will also enable easier access to a wide range of professionals within one provision.

The proposal will therefore ensure that children and young people with a range of special educational needs and disabilities will continue to have high-quality support from the full range of trained specialist staff. Their access to fully qualified and

experienced teachers, teaching assistants and other professionals will be improved. Their opportunities will be further enhanced as the specialist staff will work more closely together, supporting each other and having access to targeted services.

- **Improved access to suitable accommodation.**

A purpose built Resourced Provision providing up to 24 places, specifically designed for children and young people with an Education, Health and Care Plan for Communication and Interaction needs including Autistic Spectrum Disorder (ASD) will be provided.

- **Improved supply of suitable places.**

Bradford has a strategic commitment to the development of a range of specialist provision. The purpose of this proposal is to move forward on delivering that commitment.

Despite the decrease that we have seen in the birth rate both within the Bradford district and nationally, the number of children and young people with an EHCP continues to rise. Furthermore, the percentage increase for the Bradford District between 2017 and 2021 is significantly higher than the increases within Yorkshire and the Humber and across England as a whole.

Figures for Bradford at January 21 (taken from DfE Statistical release – the SEN2 return and Census Data)

- 3.4% of all pupils in schools in Bradford were recorded as having an Education, Health and Care plan, increasing from 3.0% recorded at January 2020 and 2.8% recorded at January 2019.
- A further 12.7 % of all pupils were recorded as SEND Support, representing a decrease from 13.2 % at January 2020 and 13.8% at January 2019.
- The most common type of primary need for pupils in the Bradford District with an EHCP is for Communication and Interaction Needs including Autistic Spectrum Disorders, which reflects the same trend as the national picture. For pupils with SEND support the most common type of primary need recorded is for Moderate Learning Difficulties (MLD) closely followed by Speech, Language and Communication Needs.

There is now a significant demand for secondary school specialist places, which this development seeks to go towards addressing.

This proposal will enhance a district wide structure of specialist provision that potentially reduces the need for children and young people to travel long distances across the city. Providing a distribution of specialist provision will enable children and young people to access a differentiated curriculum maximising the opportunities for inclusion, maintain a support network and target multi agency support.

- **Confirmation from the school that they are willing to receive additional children and young people with a range of Special Educational Needs and Disabilities.**

Any development of a LA Maintained school will be undertaken in consultation and partnership with all interested parties including the Headteacher, Governing Body and staff within the school.

- **Confirmation of specific transport arrangements.**

The current Local Authority Transport Policy for Special Educational Needs and Disabilities will apply to all children and young people as it does currently.

- **Confirmation of how the proposal will be funded and the planning for staffing arrangements put in place.**

The proposed new specialist resourced provision places at Bingley Grammar School will be funded from the High Needs Block, which is part of the Dedicated Schools Grant (DSG), in accordance with the annually agreed Place Plus Model (the local determined funding formula for allocating funding to schools in support of children and young people with Education Health and Care Plans).

Element 1 of the place funding will be delegated to the school for an agreed number of places. Element 2 (of place funding) and Element 3 (additional top up funding, allocated with reference to an individual pupil's needs as defined in their EHCP, using the local determined and annually reviewed EHCP Banded Model) will be retained by the Council to pay for the staffing / resources in the proposed provision.

The Local Authority will be responsible for the appointment of suitably qualified staff and resources.

The children and young people placed in the resourced provision will be on roll of the school.

Glossary

RP-SL - Resourced Provision school led

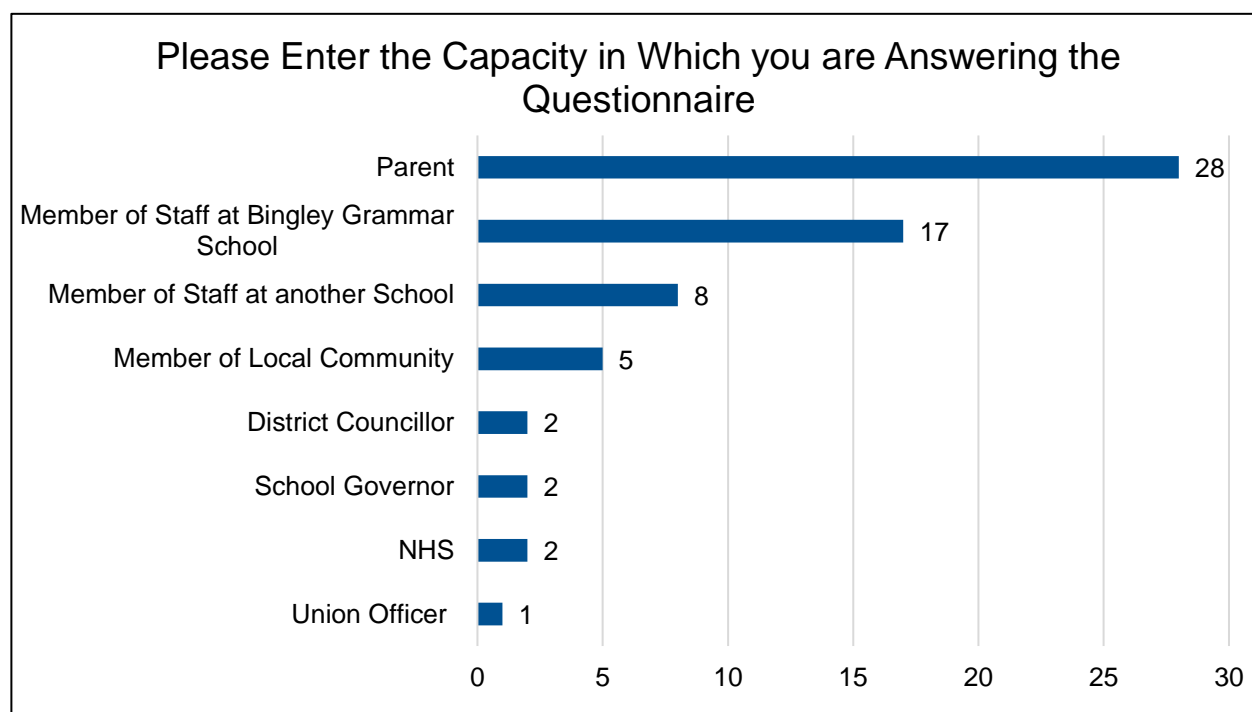
RP-LA - Resourced Provision local authority led

ARC-LA - Additionally Resourced Centre local authority led

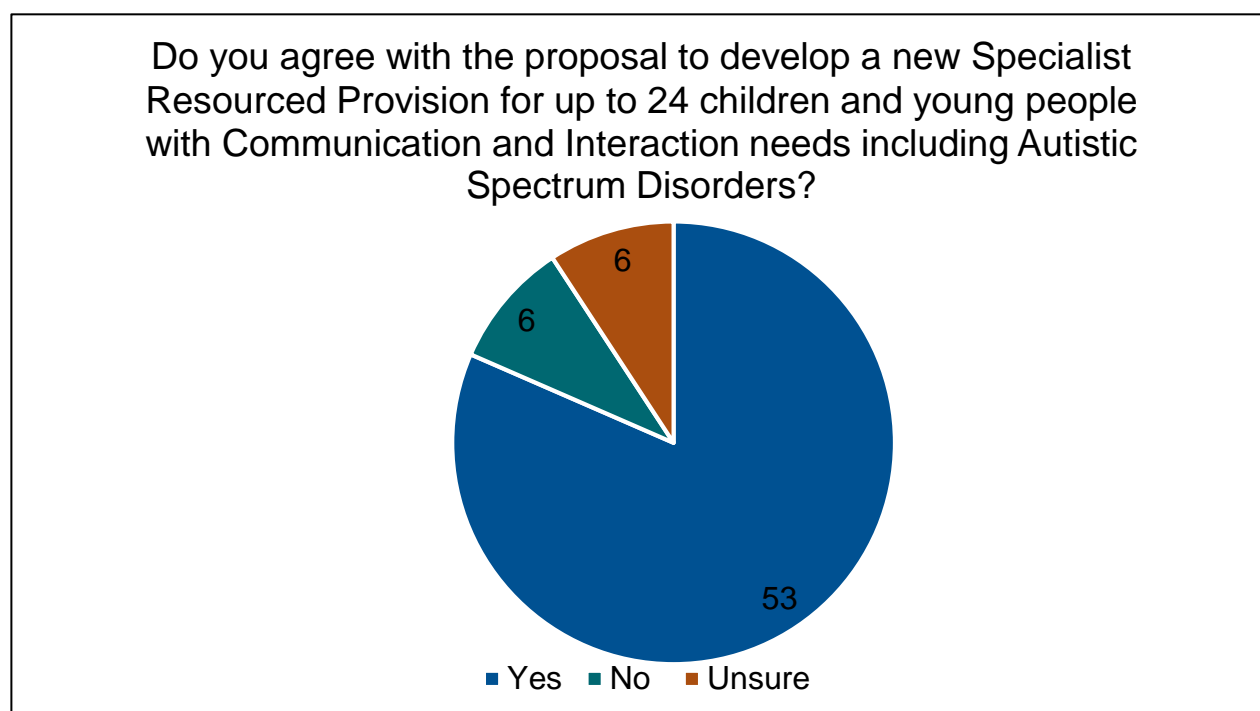
EYESP - Early Years Enhanced Specialist Provision

Consultation Outcome Report

A total of 65 people completed the online questionnaire.



Statutory Consultation – Establishment of a Resourced Provision

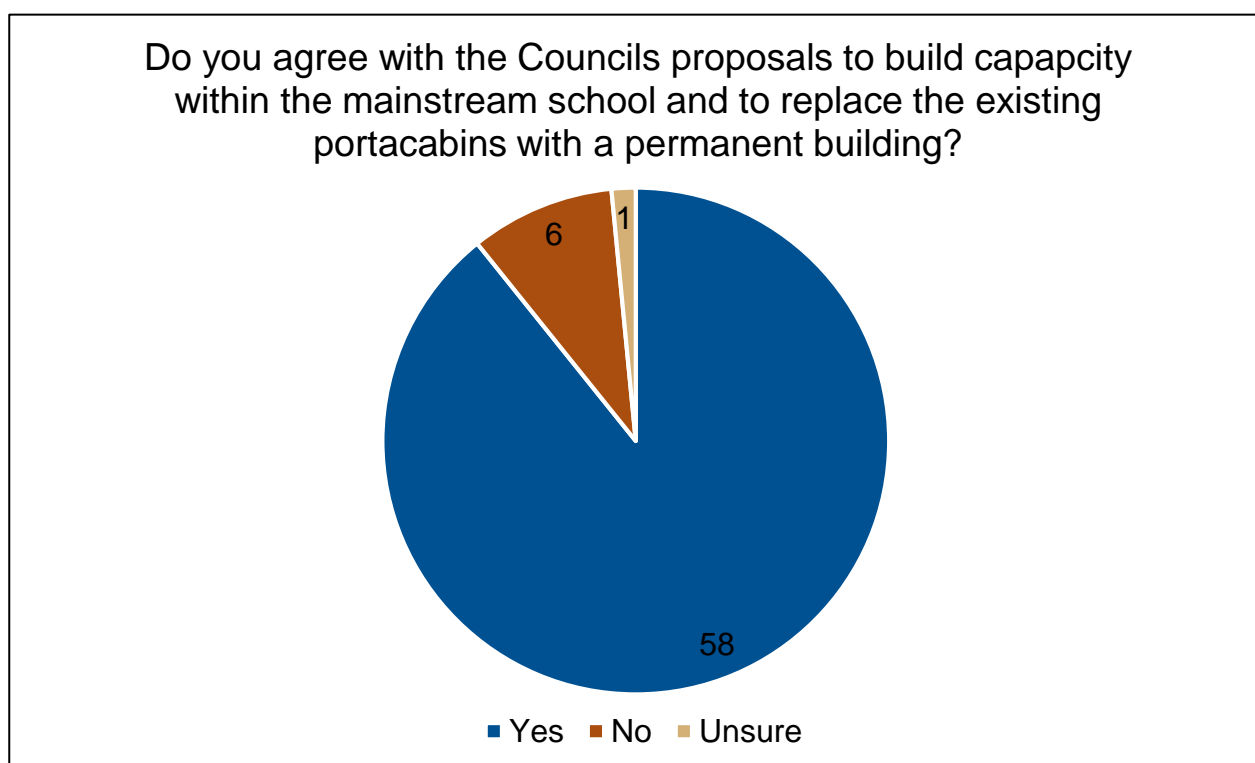


Sixty-five responses were received and of these fifty-three agreed with the proposal to establish a Resourced provision, six disagreed and six were unsure. The comments received are provided in the table below:

Type of Respondent	Establishment of Resourced Provision Yes/No	Comments/Concerns
Parent	No	I feel specialist provision should be separate to Bingley Grammar Specialist provision should be separate to main stream education
Parent	No	I don't believe the school will have the staffing capacity and it will impact on the current pupils at the school
Parent	No	The school will be tricked /told into taking more children over years but not receiving adequate financial support and help for more or even for the children who would currently benefit from support. If ADS are to be considered for this application the plans have to look at the ADS needs. It would not be in the best interest of these children to immerse into a oversized school. BGS is in my experience already underfunded to deal with the current care of ASD children.
Member of staff at Bingley Grammar School	Unsure	I am sure that it is imperative with the continual rises in SEND and in particular those across the ASD spectrum that the number allocated at 24 is likely to increase over time and as such LA projected figures need to be absolute to ensure that either capacity is not increased or that sufficient additional infrastructure is included to accommodate any such growth.
Member of staff at Bingley Grammar School	Yes	Do not increase specialist resource provision until new build is complete
Member of local community	Unsure	It depends if it will increase traffic
Parent	Unsure	The RP must be fully funded to provide 1:1 support. The number per year group must be limited The RP should be gradually set up so that it can work effectively
Member of staff at another school	Yes	More local SEN Provision places are required desperately so this is a very positive move
Parent	Yes	I think anything that enables learners with additional needs to access education is a good thing. I also believe that making Bingley

		Grammar more inclusive is fantastic and gives all learners the opportunity to understand the benefits that diversity brings.
School Governor	Yes	As Chair of Governors, I am acutely aware of the need for both Proposals to be implemented. I am also aware of the increasing demands for Specialist provision which is already happening at local Primary and Special schools through my roles at two such schools. The new permanent accommodatio for mainstream pupils, with an extra150 pupils will enable the school to provide a first class education for all students irrespective of their ability
Parent	Yes	I think the school really needs it but on a whole the district is really short and not understanding about this issue a lot of the schools in do not have the extra help for children under this spectrum so well done to the school for this
Member of staff at Bingley Grammar	Yes	This is an excellent idea.
Local NHS Childrens Therapies manager	Yes	There is continued and growing need for specialist educatinal provison for pupils with Communicaion and Interaction/ ASC . This provison must include consideration of what support from other agencies is needed - e.g Speech and Language Therapy, Occupational Therapy
NHS	Yes	implications on additional services such as speech& language therapy support need to be considered.
Member of school staff at another school	Yes	There is a shortage of secondary provision for children with these needs in Bradford. The LA should also be considering smaller provisions for secondary age children as large secondary schools may not be the best for many.
Union Officer	Yes	Whilst seeing and accepting the need what additional transport arrangements will be made for SEND unit Children? Does Bingley High School have the specialist staff already on complement or would there be new staff appointments?

Non-Statutory Consultation – Increase Mainstream Net Capacity



Sixty-five responses were received and of these fifty-eight agreed with the proposal to increasing the mainstream NET capacity, six disagreed and one was unsure. The comments received are provided in the table below:

Type of Respondent	Increase the Net Capacity of the Mainstream School Yes/No	Comments/Concerns
Member of staff at Bingley Grammar	Yes	With the increase in students there will be an increase in staff. Is there a plan for more car parking facilities on a site that has already has more cars on site than spaces. And what provisions/plans will there be to reduce the major issues on a morning and afternoon when students are arriving/leaving, on the local community and roads.
Member of staff at Bingley Grammar	Yes	I worry that we are cramming more children on to a site that is too small. Are the estimated pupil numbers going to outnumber the amount of space available. I personally feel that more land is needed.
Member of staff at Bingley	Yes	Staff parking is already an issue on-site. Can staff be reassured that there will be at least no

Grammar		reduction to currently available parking.
School Governor	Yes	As Chair of Governors, I am acutely aware of the need for both Proposals to be implemented. I am also aware of the increasing demands for Specialist provision which is already happening at local Primary and Special schools through my roles at two such schools. The new permanent accommodatio for mainstream pupils, with an extra150 pupils will enable the school to provide a first class education for all students irrespective of their ability
Parent	Yes	With 150 more people on site - what is being done regarding the awful traffic situation?
Member of staff at Bingley Grammar	Yes	This is an excellent idea.

General responses received in relation to the proposal to establish a Resourced Provision and expand the mainstream NET capacity at Bingley Grammar School are listed below:

Type of Respondent	Establishment of Resourced Provision Yes/No	Increase the Net Capacity of the Mainstream School Yes/No	Comments/Concerns
Parent	No	No	Course more problems with traffic outside school
Parent	No	No	Because the traffic and lack of parking/drop off facilities are already bad enough. Adding more pupils could cause mayhen and potentially cause serious accidents in the area.
District Councillor	Yes	Yes	Consideration of impact of increased school related traffic and potential mitigations need to be addressed.
Parent	Yes	Yes	These are much needed facilities and hope they can go ahead as planned. The school is outstanding and it's imperative it can continue to serve the local community as demand increases.
Parent	Yes	Yes	The school does not have prayer/ reflection facilities. This should also be included in the

			development
Parent	Yes	Yes	There is a desperate need to have multi faith room for students to pray or reflect
Parent	Yes	Yes	Yes. Please could you ensure there is a prayer or reflection room for the children and staff. It is essential for their well-being.
Parent	Yes	Yes	Yes, I see that there's no multi faith reflection room for students to use if they want to pray, therefore I wish that this need could be accommodated with the new building proposal. .
Parent	Yes	Yes	Please can a separate room be considered as contemplation and time out for all students wanting to use it. I feel it's vital for well being and mental health.
Parent	Unsure	Yes	There needs to be a Multi faith reflection room for students to pray in, within the new building please as there are no existing facilities provided
Parent	Unsure	Yes	I would also like to see a provision for all the kids who are suffering with mental health issues at the minute. BGS has no space for these children. Please consider adding a breakout space for children suffering with anxiety and mental health. I know the school is dealing with a tsunami of kids all having stressful times at school and there is nowhere for them to go other than a corridor and a tiny room with a photocopier in it! Only other option is isolation unit which is inappropriate. this space is important and it is imperative the current intake of kids are looked after as well as any additional number of children
District Councillor	Yes	Unsure	plans would be nice
Parent	Yes	Yes	New facilities in BG will be really helpful for great school.

One public comment has been omitted from this report as the comments fell outside of the remit of this consultation.

Council Responses

Should the proposal be approved a planning application will be submitted for the proposed scheme. Matters relating to parking issues and highway concerns would be addressed as part of this submission, which is also subject to a public consultation.

The proposed Resourced Provision would be Local Authority led and as such staffing would be the responsibility of the Local Authority. Specialist staff would be employed in order to meet the particular needs of the children and young people attending the provision.

Should the proposal be approved the Local Authority will work closely with the Headteacher and Board of Governors to ensure that the planned scheme provides the necessary provision to meet the current needs of the school.



**MINUTES OF THE MEETING OF THE
WEST YORKSHIRE COMBINED AUTHORITY
HELD ON THURSDAY, 3 FEBRUARY 2022 AT COMMITTEE ROOMS
6&7, CIVIC HALL, LEEDS**

Present:

Mayor Tracy Brabin (Chair)	West Yorkshire Combined Authority
Councillor Susan Hinchcliffe	Bradford Council
Councillor Matthew Morley (Substitute)	Wakefield Council
Councillor Stewart Golton (Substitute)	Leeds City Council
Councillor James Lewis	Leeds City Council
Sir Roger Marsh OBE DL	Leeds City Region Local Enterprise Partnership
Councillor Shabir Pandor	Kirklees Council
Councillor Rebecca Poulsen	Bradford Council
Councillor Matthew Robinson	Leeds City Council
Councillor Tim Swift MBE	Calderdale Council
Councillor Andrew Waller	City of York Council

In attendance:

Councillor Kim Groves	Leeds City Council
Ben Still	West Yorkshire Combined Authority
Brian Archer	West Yorkshire Combined Authority
Melanie Corcoran	West Yorkshire Combined Authority
Liz Hunter	West Yorkshire Combined Authority
Dave Pearson	West Yorkshire Combined Authority
Alan Reiss	West Yorkshire Combined Authority
Angela Taylor	West Yorkshire Combined Authority
Thomas Purvis	West Yorkshire Combined Authority
Dominic Martin	West Yorkshire Combined Authority

73. Apologies for Absence

Apologies were received from Cllr Lawson and Cllr Jeffery.

74. Declarations of Disclosable Pecuniary Interests

There were no pecuniary interests declared by Members during the meeting.

75. Exempt Information - Possible Exclusion of the Press and Public

There were no items that required the exclusion of the press and public.

76. Minutes of the Meeting of the Combined Authority held on 9 December 2021

Resolved: That the minutes of the meeting of the West Yorkshire Combined Authority held on 9 December 2021 be approved.

77. Economic Recovery

Members received an update on developments surrounding the Covid-19 pandemic and economic recovery in West Yorkshire.

Rising energy costs were highlighted, as well as the significant number of people in the region either out of work or paid less than the living wage. Members noted that this, in combination with the expected National Insurance rise, would put great pressure on many households. and stressed the importance of the work being done to implement the Fair Work Charter across the region. Support offered by the Combined Authority was noted, including the Entrepreneurship Programme and the Strategic Employment and Skills package, and it was noted that the Government had recently announced £550 million of funding to support adult skills boot camps. The success of the Entrepreneurship Programme in reaching disadvantaged segments of the community was praised by Members.

Members emphasised that further investment in skills would be a priority going forward, with flexibility to expand on this in the future being extremely important. Working with employers to invest in people and minimise unstable employment, as well as providing opportunities to gain skills and move out of low-paid employment, would be vital.

Many businesses had reported issues finding skilled candidates to fill existing roles, which also effected potential expansion plans. Members noted that skills had been a concern in the region for many years, and suggested a more in-depth analysis of skills issues in the region in partnership with providers in further and higher education, in order to determine what support could be provided that would ensure further growth and success in the region did not come at the expense of existing businesses. Similarly, Members also noted that further data beyond footfall would be useful to determine spending during the economic recovery, as well as more information on the destinations of those enrolling in skills training, such as if they moved on to a higher-paid job.

Members were pleased to note that recent publications from Government supported the model of Combined Authority and LEP partnership that was demonstrated in the region, and would endeavour to continue to work closely with the private sector.

Resolved: That the report be noted.

78. Budget and Business Planning 2022/23

The Combined Authority considered a report on the proposed budget for

2022/23, including the transport levy, treasury management statement, revised forecast outturn revenue position, and summary business plans.

The Levelling Up white paper had been published earlier in the week and had included some positive details regarding the simplifying of funding awards, and reducing the number of bidding processes for time-limited pots of money, though it was noted this did not include the new £22 million Brownfield Land Fund which had been announced. However, details regarding what funding would be made available by Government for the delivery of the region's Bus Service Improvement Plan (BSIP), as well as what would be received from the UK Shared Prosperity Fund, had not been included, and the continuation of bus service funding by Government was a serious uncertainty, with bus operators already looking at reducing their services. Members noted that a strong bus network was key to the levelling up agenda and that cessation of this funding would be very detrimental in this regard, with the impact on Wakefield being particularly highlighted. The need to work together across the North to respond to this uncertainty was emphasised.

It was noted that a reserves policy of 5% had been set, at slightly above £10 million, and Members questioned how this compared to other Combined Authorities. Officers advised that the approach to reserves varied depending on risks faced, and that though this was higher than in previous years, it seemed appropriate, particularly given the limited opportunities to raise funds throughout the year. It was also noted that this money would not be spent without further reporting to the Combined Authority on the need for its use.

Members also raised two line items, regarding professional services and consultancy as well as supplies and services. It was noted that these were both catch-all items to some degree and included expenditure on delivering economic services programmes. An updated version of the revenue budget appendix with these items separated into different categories would be circulated to Members after the meeting. It was also noted that a new finance system with improved reporting was intended to be implemented at the end of the calendar year.

Staffing levels were discussed, with an increase of 13% from the previous year to 657 full-time employees. It was noted that recruitment had been difficult in places, with some vacancies having to be carried over. Members raised the possibility of creating posts to bring in further expertise with bidding processes, as outside help had been needed previously. Officers advised that this was done in cases of recurring need, and would be looked at in future if more specialism was needed, but noted that Combined Authority officers had strong experience with bid-writing.

Resolved:

- a) That approval be given to the Combined Authority proposed revenue budget for 2022/23.
- b) That approval be given to the indicative capital programme and budget for 2021/22 – 2024/25.

- c) That progress on the 2022/23 business plan be noted and that the proposal to review the Combined Authority's corporate priorities is endorsed.
- d) That in accordance with the powers contained in the Local Government Finance Act 1988 (as amended) and by virtue of article 9(6) of the West Yorkshire Combined Authority Order and the Transport Levying Bodies Regulations 2015 (as amended) a levy of £103 million be determined for the year ended 31 March 2023.
- e) That the Director, Corporate and Commercial Services be authorised to issue the levy letter in respect of the financial year ending 31 March 2023 to the five District Councils in West Yorkshire.
- f) That a payment of £5.09 million be made to the five District Councils in accordance with Table 1 of the submitted report.
- g) That authorisation be given to the Director, Corporate and Commercial Services to arrange appropriate funding for all expenditure in 2021/22 and 2022/23 subject to statutory limitation, including the most appropriate application of capital funding as set out in the submitted report.
- h) That approval be given to the continuing of the policy, effective from 2017/18, for recovering the Combined Authority costs of managing the capital programme against the capital programme spend being mainly West Yorkshire plus Transport Fund, Transforming Cities, Getting Building Fund, Brownfield Housing, Local Transport Plan Integrated Transport and any schemes developed in year. For 2022/23 the estimated total value is £12 million.
- i) That the adoption of the CIPFA Code of Practice for Treasury Management in Public Services be reaffirmed.
- j) That the treasury management policy as set out in Appendix 5 of the submitted report be approved.
- k) That the prudential limits for the next three years as set out in Appendix 5 of the submitted report be adopted.

79. Funding Priorities

The Combined Authority considered a report requesting the approval of indicative revenue funding envelopes to the Investment Priorities within the West Yorkshire Investment Strategy (WYIS) for the financial years 2021/22-2024/25, as well as principle funding allocations to each Local Authority and the Combined Authority.

Members highlighted significant indicative investment of approximately £40 million to addressing the climate emergency, as well as the creation of a dedicated pot of funding to support culture and creative activities in the region,

noting that culture was key to levelling up. These proposed indicative funding envelopes had been developed in partnership between the Combined Authority and Local Authorities. The intention was to create a pipeline of projects for each of the region's investment priorities, to support levelling up and to strengthen the region's position in the global economy. Further proposals would be sent to the appropriate committees for discussion, though it was highlighted that these allocations were indicative, and that flexibility would remain to respond to any new requirements.

It had been identified that additional capacity would be needed across the Combined Authority and Local Authorities to identify and create these pipelines of schemes, and it was proposed that 10% of gainshare funding be shared across the partnership to meet these needs. Members questioned what flexibility Local Authorities would have regarding this funding; officers advised that there would be significant flexibility in how the funding was used, but that the end result being targeted would need to be agreed earlier in the process.

Members noted that a significantly high amount of carry forward was listed in the 2021/2022 allocation and queried why funding was not being distributed faster. Officers advised that there was need for pipelines to be further developed before more funding could be released, with the programme intending for all funding to be spent over the next three years as would best benefit the region's development. It was intended that a surplus of projects be developed, to mitigate the risk of funding being unable to be allocated if projects were delayed. The flexibility of the gainshare funding would be helpful in this regard, and funding left unspent at the end of the programme could be used to support the above-mentioned capacity funding in the development of a longer-term pipeline of infrastructure.

Resolved: That the Combined Authority:

- a) indicatively approves the revenue funding envelopes (detailed at para 2.8 of the submitted report) to the Investment Priorities within the WYIS for the financial years 21/22-24/25. Full approvals to spend will be granted once pipelines of projects have been developed. All schemes and pipeline will be progressed through the assurance process in line with the Combined Authority's Assurance Process.
- b) indicatively approves £11.4m funding from the Single Investment Fund to the Combined Authority and Local Authorities to support capacity issues and enable pipeline development work to be undertaken against the Investment Priorities. Full approval to spend will be granted once the project has progressed through the assurance process in line with the Combined Authority's Assurance Process.
- c) delegates to the Finance, Resources and Corporate Committee, the approval for programme to pass through Decision Point 2, totalling no more than £11.4m of funding from the Single Investment Fund.

80. Transport Committee Review

The Combined Authority received an update on the Transport Committee Review, including the proposed Transport Committee terms of reference, membership, and role profiles for consideration by the Independent Remuneration Panel, and were asked to approve the proposed changes in principle.

Members noted that the proposed changes differed significantly from earlier plans to reduce the size of the Transport Committee and take a more streamlined approach, and questioned whether, rather than an increased number of Members, a more preferable option would be to include more industry representation in order to gain access to more expertise and familiarity. However, it was noted that transport concerns represented a very large body of work, which was set to increase in the coming months, and that this was an already an area which generated hundreds of enquiries and comments from the public for Members. An increased membership was potentially helpful in this regard. Additionally, it was noted that the district Transport Portfolio Holders, who were being added to the membership of the committee, currently already attended as guests.

The increased focus on a local connection was welcomed, with the incorporation of the district Transport Portfolio Holders seen as part of this. The role of the District Consultation Sub-Committees was discussed, with a new format that would help the sub-committees achieve greater inclusion and more widely represent the local communities.

It was proposed that an Independent Review Panel be appointed to review the proposed role profiles and allowances, and that a further report then be brought back to the Combined Authority for final approval.

Members thanked the Transport Committee and Cllr Groves, the committee's Lead Member for Public Transport, for the hard work that had been done to this point in improving transport throughout the region.

Cllr Waller noted that his husband was a Member of the Transport Scrutiny committee, though this did not constitute a pecuniary interest to the matters discussed.

Resolved:

- a) The Combined Authority notes the update on the Transport Committee Review.
- b) That the Combined Authority approves in principle the proposed future role for Transport Committee set out at paragraphs 2.19 to 2.29 of the submitted report.
- c) That the Combined Authority approves in principle the proposed membership, role profiles and indicative terms of reference contained in Appendices 1, 2, and 3 of the submitted report respectively.
- d) That the Combined Authority approves the recommendation to convene an Independent Remuneration Panel to assess the level of allowances

paid to the Deputy Chairs, Transport Engagement Leads, and Ordinary Members.

- e) That a further report be submitted to the Combined Authority following receipt of the recommendations of the Independent Review Panel seeking approval of the new arrangements for Transport Committee in line with the next steps set out at paragraphs 2.36 to 2.38 of the submitted report.

81. Healthtech Strategy

Members received an update on work to develop the region's Health Innovation agenda and were requested to approve the partnership Healthtech Strategy.

The role the Healthtech Strategy could play in tackling entrenched inequalities was praised by Members, as well as its potential to attract international investment and create well-paid jobs. It was noted that West Yorkshire was already highly recognised in regards to healthtech, and the work being done could make the region into a global leader. However, it would be vital to ensure that these benefits were spread across the region as a whole, and further detail on monitoring was requested within the action plan.

Members thanked the Healthtech Cluster Group and other partners for their contributions in developing the Strategy, as well as the LEP Board and Business, Economy and Innovation Committee for their valuable feedback. The diverse range of people engaged in the work was also praised by Members.

It was noted that the Levelling Up white paper released by Government earlier in the week had noted the increase research and development funding outside of London, Oxford and Cambridge, but that the named areas had not included West Yorkshire. This was disappointing, but officers advised that they planned to raise this in discussion with Government and work to ensure that the region was next in line for any further funding, and the Healthtech Strategy and its strong action plan would be of great benefit in these efforts. It was noted this was an area that the region could make strong accomplishments in regardless of government funding, though better results could be achieved with further support.

The twin benefits of the Healthtech Strategy to the economy and to the region's health were emphasised, and Members underlined the role of technology in tackling health inequalities.

Cllr Robinson declared an interest in the item, as he worked within the tech sector.

Resolved: That the Combined Authority:

- a) notes the progress made to support the Health Innovation agenda.

- b) approves and endorses the vision and direction for the partnership set out by the West Yorkshire Healthtech Strategy and that the Combined Authority adopts it as part of the Strategic Economic Framework.

82. Mass Transit Resourcing

The Combined Authority considered a report seeking approval for the creation and appointment of a Director of the West Yorkshire Mass Transit Programme for the Combined Authority.

It was noted that the Combined Authority had submitted a bid of £200 million for mass transit work to the City Region Sustainable Transport Settlement. This would be the first stage toward providing the high-capacity mass transit system that was expected to be needed in the future, which could ultimately cost over £2 billion.

Members questioned whether the recruitment process for the Programme Director would extend internationally, noting that this was a significant programme of work and that the right person would be needed to achieve the best result. It was confirmed that the Combined Authority would look widely and would seek advice to find the right candidate. It was also noted that the initial appointment may be on an interim basis before a more permanent replacement was found.

Members requested that the interview panel include representation from all parties and local authorities, and suggested that stakeholder panels could play a useful role.

Resolved: That the Combined Authority approves:

- a) To create a new role of Director of the West Yorkshire Mass Transit Programme within the Combined Authority and recruit to the post.
- b) To delegate to the Managing Director the recruitment process, including convening an interview panel (with member representation) and, in consultation with the Mayor and the Chair of the Transport Committee, to make an appointment in accordance with the recommendation of the interview panel.

83. Capital Spending and Project Approvals

The Combined Authority considered a report on proposals for the progression of, and funding for, West Yorkshire Combined Authority supported projects that had been considered at stages 1, 2 and 3 of the Combined Authority's assurance process.

The Connectivity Infrastructure Plan (CIP) A629 (North) Ogden to Orange Street Roundabout scheme was considered for approval, and had come directly to the Combined Authority due to expediency of delivery. The project was seeking indicative approval of a contribution of £6.1m from the Combined Authority, and was expected to improve access to education, training and

employment opportunities, as well as reducing standing traffic. Approval was sought for development costs of £1.18 million, and for the scheme to proceed from decision point 3 and for work to commence on the full business case.

Resolved: The Combined Authority approves that:

- a) The CIP - A629(N) – Ogden to Orange Street Roundabout scheme proceeds through decision 3 (outline business case) and work commences on activity 4 (full business case).
- b) An indicative approval to the Combined Authority's contribution of £6,100,000 is given. The total scheme value is £7,010,000.
- c) Additional development costs of £1,180,000 are approved in order to progress the scheme to decision point 4 (full business case), taking the total scheme approval to £1,810,000.
- d) The Combined Authority enters into a funding agreement with Calderdale Metropolitan Borough Council for expenditure of up to £1,810,000.
- e) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in the submitted report.

84. Assurance Framework

The Combined Authority received an update on the progress relating to changes proposed to the Leeds City Region Local Assurance Framework arising from the 2022 annual review.

There was a requirement to submit a revised version of the Assurance Framework to Government by 28 February 2022. The proposed changes were primarily a result of the Mayor coming into post, but also reflected the introduction of the West Yorkshire Investment Strategy, changes to committee structures, the introduction of carbon appraisal at each stage of consideration of schemes, and other changes. Approval was sought for these revisions, with authority for any final changes required prior to publication to be delegated to the LEP's Chief Executive in consultation with the Chairs of the LEP and the Combined Authority.

Councillor Groves left the meeting during this item.

Resolved: The Combined Authority:

- a) has reviewed and approves the proposed revisions to the Leeds City Region Assurance Framework.
- b) delegates authority to the LEP's Chief Executive (the Managing Director) in consultation with the LEP Chair and the Combined Authority Chair to approve the final Local Assurance Framework, in case that any

further changes are needed to be made to the Local Assurance Framework prior to its publication.

85. Appointment of external auditors

The Combined Authority considered a report seeking approval of the opt-in to the PSAA led national scheme for the appointment of external auditors, effective from April 2023.

At its meeting on Governance and Audit Committee had recommended that the Combined Authority opt-in to the PSAA led national scheme, in line with the vast majority of Local Authorities nationally. This would be effective from April 2023.

Resolved: That the Combined Authority has considered the recommendation and information provided and approves the opt-in to the PSAA led national scheme for the appointment of external auditors, effective from April 2023.

86. Members' Code of Conduct - Review of Procedure

The Combined Authority considered a report seeking approval of an amended 'Procedure for considering complaints alleging a failure to comply with the Members' Code of Conduct'.

The procedure had been amended to provide greater transparency and clarity following feedback from the Local Government Association. The Governance and Audit Committee had endorsed the amendments at its last meeting.

Councillor Groves returned to the meeting during this item.

Resolved: That the Combined Authority adopts the revised Procedure for considering complaints alleging a failure to comply with the Members' Code of Conduct as attached as Appendix 1 of the submitted report, to be of effect from this 3 February 2022 meeting.

87. Minutes for information

The Combined Authority noted the minutes of the committees and panels that have been published on the West Yorkshire Combined Authority's website since the last meeting.

Resolved: That the minutes of the Combined Authority's committees and panels be noted.